

**TAFCE EASTERN REGION  
JOINS THE USA AND TENNESSEE  
IN  
CELEBRATION OF OUR  
SEMIQUINCENTENIAL  
IN 2026**





# 2026 FCE PLANNER

2026 Region & State Dates & Reminders	3-4
Eastern Region FCE Map & Bylaws	5-13
FCE Programs and Levels	14
2026 Dues & Membership Form and Reporting	15-16
<b>REGIONAL</b>	
Environmental Program	18-19
TAFCE Officer Nomination Form	20
Grant Program & Guidelines	21-22
4-H Club Scholarship	23-24
<b>STATE</b>	
Best of the Best	26-28
TAFCE Creative Writing	29
Cultural Arts Exhibit	30-43
Certified Volunteer Units	44-47
TAFCE Fashion Revue	48-53
Family and Community Leadership Training	54-55
State TAFCE Officer Nomination Form	56
TAFCE State Project Reports	57-63
TAFCE Scholarship Guidelines	64-65
TAFCE 50 Year Member	66
<b>NATIONAL</b>	
2026 National Essay Contest	68-76
2026 National Essay Contest – High School	77-85
FCL National Leader Certification and Application	86-87
FCL Leadership Application for National Trainer Certification	88-89
Heart of FCE Award	90-91
Spirit of FCL Award	92-95
Day of the Family	96

## 2026 TAFCE EASTERN REGION DATES

**Note: Due Dates are Postmark Dates to TAFCE**

JANUARY	5	Eastern Region Board, Meeting ZOOM, 10AM EST
	12	State Board Meeting, ZOOM @ 9 AM CST
<b>FEBRUARY</b>		
MARCH	1	State Projects due to State VP for Programs-Kaycee Smith
	1	County Character Counts Winners to State President Emily Gordon
	1	Region Heart of FCE due to State President Emily Gordon
	1	Spirit of FCL Nominees due to State President Emily Gordon
	2	Read Across America
	11	FCL Class List due to State VP for Public Policy Pam Albaro
	15	State Scholarship applications due to State VP for Programs Kaycee Smith
	15	Regional Newsletter Articles Due
APRIL	1	FCL list and checks due to State Treasurer Peggy Richmond
	6	State Board Meeting, Lebanon Comfort Suites, starts at 11:30 AM CST
	7-8	FCL Class Training, Lebanon Comfort Suites, starts at 11 AM CST
	13	Regional Board Meeting, Bledsoe County Extension Office, 10AM EST
	14	Project Brochures due to NAFCE
	21-22	Eastern Region Spring Event, 1PM EST, River Terrace Resort, Gatlinburg
<b>MAY</b>		
	1-31	Imagination Library Month
	15	Day of the Family
JUNE	15	Regional Newsletter Articles Due
JULY	1	CVU's due to State VP for Public Policy Pam Albaro
	1	NEW 50-year Members due to State VP for Programs Kaycee Smith
	6	Regional Board Meeting, 10AM EST, Union County Extension Office
	15	State Conference Registration forms due to County Council Presidents
	22	FCL Class list to State VP for Public Policy Pam Albaro
	19-22	NAFCE Conference, Erlanger, KY
AUGUST	1	Best of the Best to VP for State Public Policy Pam Albaro
	1	FCL list and checks to State Treasurer Peggy Richmond
	1	State Officer Nominations due to State VP for Programs Kaycee Smith
	1	Creative Writing entries due to State President Advisor Esther Button
	10	State Board Meeting, Lebanon Comfort Suites, 11:30 AM CST
	11-12	FCL Class Training, Lebanon Comfort Suites 11:00 AM CST
SEPTEMBER	1	Official Notice and Credential Forms for Annual Meeting mailed to Voting Delegates
	1	Regional Officer Nominations Due to Regional VP of Programs
	15	Regional Newsletter Articles Due
	15	FCE Day at TVA Fair
	22	Regional Fall Event, Roane County

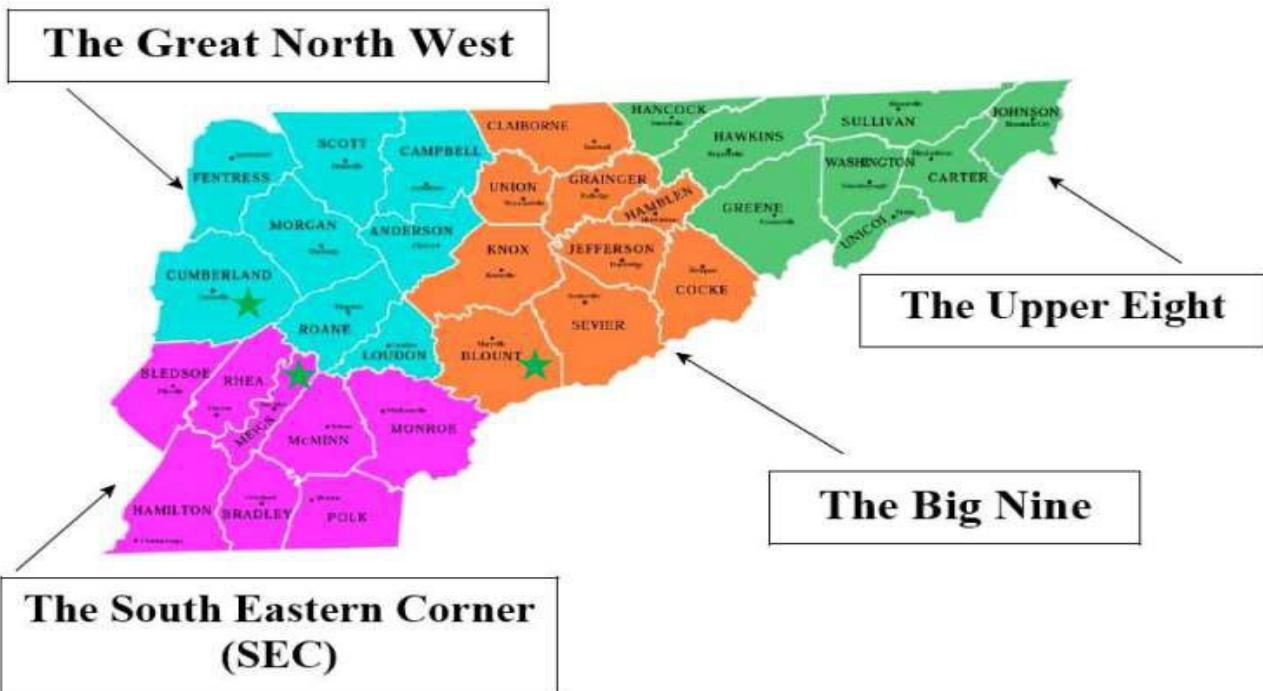
OCTOBER	1	Voting Delegate Credential Forms due to State Treasurer-
	1	Conference Registration due to State Treasurer
	2	Fashion Revue Winners (1 <sup>st</sup> & 2 <sup>nd</sup> place) to State Education Chair Vicki King
	3	Cultural Arts Winners (1 <sup>st</sup> & 2 <sup>nd</sup> place) to State Education Chair Cynthia Mishtal
	5	Regional Board Meeting, McMinn County Extension Office, 10AM EST
	11-17	National FCE Week
NOVEMBER	1	TAFCE and NaFCE member dues to State Treasurer-Peggy Richmond
	15-18	44 <sup>th</sup> State Conference, River Terrace Resort, Gatlinburg
	18	Post Board Meeting, new and outgoing officers after Banquet
	22-28	National Family Week (Full week of Thanksgiving)
	25	Begin 16 Days of Activism Against Gender-Based Violence: Eliminate Violence Against Women Day
DECEMBER	1	Regional Newsletter Articles Due
	25	Merry Christmas to All and to All a good night!

# Eastern Region FCE

## Sevier County

### Big Nine

## Eastern Region



State Board

Regional Board

County Council Officers

## *EASTERN REGION*

### **BYLAWS**

*(Accepted November 8, 2004)*

*(Amended May 2011)*

*(Amended September 2013)*

*(Amended November 2015)*

*(Amended November 2022)*

*(Amended November 2025)*

### **ARTICLE I. NAME**

The name of this Association shall be the Tennessee Association for Family and Community Education-Eastern Region, hereinafter referred to as the "Eastern Region."

### **ARTICLE II. OBJECTIVES**

The objectives of the Eastern Region shall be to:

- A. Bind together the county FCE clubs of the Eastern Region in educational programs and activities that promote higher standards of family living, homemaking, and citizenship responsibility.
- B. Further strengthen, develop, coordinate, and extend adult education in family and consumer sciences to improve the quality of living in cooperation with the University of Tennessee Extension, U.S.D.A. and the local county government.
- C. Provide opportunities for FCE members, cooperating in Extension Family and Consumer Sciences education programs, to pool their judgment and experience for the progressive improvement of home and community life.
- D. Offer a means by which FCE members, in cooperation with the University of Tennessee Extension, may interpret and promote educational and citizenship opportunities for better understanding throughout the world.
- E. Promote family strengths and leadership development.

### **ARTICLE III. MEMBERSHIP**

- A. The membership of this Association shall be composed of members in good standing and honorary members of the Eastern Region clubs regardless of race, color, age, handicap, religion, national origin, or veteran status. A member in good standing has fulfilled all membership obligations, including all annual dues and any other financial obligations.
- B. Members of any FCE club in Eastern Region of Tennessee shall subscribe to these Bylaws.
- C. Honorary membership may be granted to any person who has made an outstanding

contribution to the Eastern Region program. Honorary members shall be recommended by a county FCE council or an Eastern Region Board member and be approved by the Eastern Region Board. No dues shall be required. Honorary members are not eligible to vote.

D. A member in good standing may have membership in multiple clubs or counties but may only enter any regional competitions through one club or county.

## **ARTICLE IV. OFFICERS**

### Section I. Officers

The officers of this Association shall be a President, President-Elect, Vice President of Programs, Vice President for Public Policy, Secretary and Treasurer. All officers will serve a two-year term, except for the President-Elect, who will serve one year prior to becoming President.

### Section II. Elections

- A. The election and installation of President, Vice President for Public Policy and Treasurer shall be at the annual meeting in the even years. These officers will assume their duties on January 1 following their election and installation.
- B. The election and installation of the President-Elect, Vice President of Programs and Secretary shall be at the annual meeting in the odd years. These officers will assume their duties on January 1 following their election and installation.
- C. Officers may be elected or appointed to the same office no more than two (2) consecutive terms.
- D. Nominations shall be made by a nominating committee consisting of the Eastern Region Vice President of Programs who will serve as chairperson and representatives from up to seven (7) counties in the Eastern Region who will be appointed by the President of the Region. All candidates for office must be a member of TAFCE in good standing and give consent in writing to serve, if elected, before being nominated. Qualifications for all persons being nominated for office must be in the hands of the Vice President of Programs for referral.
- E. No more than two (2) people from the same county may serve as Eastern Region officers. No member may serve as Treasurer while serving as treasurer for any County Council.
- F. Additional nominations may be made at the annual meeting by a voting delegate if the candidate's consent has been secured. If no nominations are received, nominations can be made by any member in good standing from the floor.
- G. All nominees must be present for the election except in the case of dire circumstances.
- H. Elections shall be by written ballot when more than one nominee exists for an office. Elections will be held at a designated Eastern Region meeting. A majority vote of the Voting Delegates is required for election to an office. Installation will be conducted at the annual Eastern Region meeting.
- I. Other officers and committee chairpersons necessary for this Association shall be appointed by the President and approved by the Board. If an officer resigns, fails to perform the duties of that office, or cannot serve out the term of office, a replacement shall be appointed by the President and approved by the Eastern Region Board.

- J. No person may hold more than one office, simultaneously, elected or appointed, at the Eastern Region level.
- K. All officers must submit to their successors all material pertinent to procedures, duties, and responsibilities of that office.

### Section III. Qualifications

A candidate for President and President-Elect must have served as a County Council President or as an Eastern Region officer. A candidate for Vice President of Programs, Vice President for Public Policy, Secretary or Treasurer must have served as a County Council officer or as an Eastern Region officer and be a member in good standing. A candidate for Vice President of Public Policy must be a Family and Community Leadership (FCL) National Certified Leader.

### Section IV. Duties

- A. The duties of the President shall be to:
  - 1) Preside at all meetings of the Eastern Region Board.
  - 2) Appoint, subject to approval of the Board, committees and committee chairs needed to carry on the business of the Eastern Region.
  - 3) Report to the membership at the annual meeting.
  - 4) Serve as an ex-officio member of all committees except for the nominating committee.
  - 5) Perform all acts and duties usually performed by an executive and presiding officer.
  - 6) Serve as the official representative of the Eastern Region on the TAFCE StateBoard.
  - 7) Serve as an ex-officio member of the Eastern Region Board for one year after leaving office.
- B. The duties of the President-Elect shall be to:
  - 1) Assist the President and perform all assigned duties during the one-year term.
  - 2) Serve with a vote on the Eastern Region Board.
  - 3) Prepare for the office of the President by attending all Board meetings to learn the procedures.
- C. The duties of the Vice President of Programs shall be to:
  - 1) Plan and direct all Regional Events.
  - 2) Serve as chair of the Nominating Committee.
  - 3) Assist the President in any other assigned duties.
  - 4) Perform the duties of the President in the event of her resignation, disability, or death until the next meeting of the Eastern Region Board.

D. The duties of the Vice President for Public Policy shall be to:

- 1) Coordinate the Family Community Leadership (FCL) program and assist in promoting and strengthening the FCL program.
- 2) Serve as Chair of the CVU program.
- 3) Work in cooperation with the Treasurer to see that the books are audited each year.
- 4) Perform the duties of the President in the event of the resignation, disability or death of the President and the Vice President of Programs until the next meeting of the Eastern Region Board.
- 5) Coordinate public relations activities for the Eastern Region.

E. The duties of the Secretary shall be to:

- 1) Keep a complete record of all meetings of the Eastern Region and shall distribute minutes within 30 days of the close of the meeting to all county council presidents, Eastern Region board members, county Family and Consumer Science agents, and the Eastern Region District Office.
- 2) Have general charge and supervision of the books and records of the Association.
- 3) Sign papers pertaining to the Association as authorized or directed to sign by the Board.
- 4) Send all notices required by these Bylaws.
- 5) Make a full report on all matters and business pertaining to the office as requested by the Board.

F. The duties of the Treasurer shall be to:

- 1) Receive and keep records of all funds and pay all authorized expenses.
- 2) Make a full printed report (distributed to all present at the meeting) of all transactions and business pertaining to this office at every Eastern Region meeting.
- 3) Perform such other duties as may be prescribed by the board and work in cooperation with the Vice President for Public Policy to arrange for an audit of the books annually.
- 4) Serve as Chair of the Finance Committee, prepare a budget based on dues, submit the budget to the Board for approval and to be voted on by the voting delegates.

G. Check signing authority for Regional Board shall reside with the President and Treasurer, except in those instances where both the President and the Treasurer are from the same county. In that situation the board will assign check signing authority to another elected official and remove this authority from either the President or Treasurer.

## Section V. Bonds

The Board may require the officers, agents, or employees to furnish adequate bonds. The cost of such bonds shall be paid by the Eastern Region.

## **ARTICLE V. EASTERN REGION BOARD**

### Section I. Responsibilities

The Eastern Region Board shall manage the business, property and responsibilities of the Eastern Region.

### Section II. Composition

The Eastern Region Board shall consist of the President, President-Elect, Vice President of Programs, Vice President for Public Policy, Secretary, Treasurer, Education Committee, Conference Coordinator, and the presidents of the county councils.

Ex-officio members shall be the following: the immediate past President for one year; any Eastern Region member who is currently serving on the TAFCE Board; the Eastern Region Program Leader of the Extension Family and Consumer Sciences; the Extension Family and Consumer Sciences Agent of the county from which the President is elected; and the Extension

Family and Consumer Sciences Agent appointed by the Eastern Region Program Leader. Ex-officio members are advisors and have no vote.

### Section III. Duties

The duties of the Eastern Region Board shall be to:

- A. Transact any business of the Eastern Region.
- B. Perform the duties within the Bylaws.
- C. Give leadership to planning and implementing all activities of the Eastern Region.
- D. Approve chairpersons of committees appointed by the President.
- E. Appoint successors to fill out the unexpired terms of any officer whose successor is not specified in the Bylaws.

Necessary business may be conducted in person, by phone, mail, FAX, email, or any generally accepted electronic means.

### Section IV. Meetings

- A. The Eastern Region Board shall meet after the TAFCE annual meeting, the time and place to be determined by the Board.
- B. The President or a majority of the Board may call special meetings.
- C. A simple majority of the members of the Board present shall constitute a quorum for the transaction of all business.

### Section V. Alternate Meetings

In the event of immediate need, when board meetings or Regional Membership meetings cannot be held in person; board meetings or Regional Membership meetings may be conducted virtually, by any generally accepted electronic means and votes, when required, can be cast electronically.

### Section VI. Notice of Meetings

The President/Secretary notify all members of the Eastern Region Board or Regional members in a reasonable amount of time before each meeting. The notice shall include the time, place, and purpose(s) of the meeting.

## **ARTICLE VI. EDUCATION COMMITTEE and COUNCIL PRESIDENTS**

### Section I. Committee Members

The President shall appoint members in good standing to serve as education committee chairs for one (1) two-year term beginning January 1 following appointment. Cultural Arts and Action committee chairs will be appointed in odd years. Fashion Revue and Education committee chairs will be appointed in even years. Conference Coordinator will be appointed two years before the Eastern Region hosts the state conference.

### Section II. Work Areas

The Eastern Region Education Committee work areas are: Cultural Arts, Action, Fashion Revue, and Education.

### Section III. Duties

The duties of each member of the Education Committee shall be:

- A. Establish communications and keep the Eastern Region counties informed of the programs planned for the Eastern Region.
- B. Serve as voting members of the Eastern Region Board.
- C. Complete and submit reports on time.
- D. Give a copy of all reports to the Eastern Region Board.
- E. Submit to their successor all materials pertinent to procedures, duties, and responsibilities of that office.

### Section IV. Council Presidents

The duties of the Council Presidents on the Eastern Region Board shall be to:

- A. Represent the county from which elected at all Eastern Region meetings.
- B. Keep the county membership informed of all business, programs, projects, and activities of the Eastern Region.
- C. Be prepared to give an oral report if requested by the Eastern Region President.

## **ARTICLE VII. EASTERN REGION MAMBERSHIP MEETINGS**

### Section I. Meetings

The Eastern Region meetings shall be held at the time and place designated by the President with a minimum of two meetings per year.

### Section II. Alternative Meetings

In the event of immediate need, when member meetings cannot be held in person, meetings may be conducted virtually, and votes, when required, can be cast electronically.

### Section II. Special Meetings

A special meeting of the members may be called at any time by the President or by a majority of the voting membership. The President shall call a meeting within 60 days after receipt of a written request signed by 10% of the TAFCE members in good standing.

### Section III. Voting Delegates

The voting delegates shall be the Eastern Region Board and the president of each county council in the Eastern Region. In the absence of the county council president, the county will appoint an official voting delegate. Each voting delegate must be a paid TAFCE member in good standing.

### Section IV. Notice of Meetings

The President/Secretary shall give reasonable notice to the Eastern Region Board and the president of each county council in the Eastern Region of any meeting, to include the purpose, time, and place. As a courtesy, the Regional Family & Consumer Sciences agents/advisors will also be informed.

### Section V. Quorum

A simple majority of the voting delegates present shall constitute a quorum at any meeting.

## **ARTICLE VIII. DUES & FINANCES**

### Section I. Dues

- A. A budget will be prepared by the Finance Committee based on the annual dues for each member as approved by the voting delegates. Dues for the upcoming year are due to the Regional Treasurer on October 1.
- B. New member dues for the current year should be forwarded to the Eastern Region Treasurer upon receipt.
- C. Dues are subject to change by a two-thirds vote of the delegates at any annual or special meeting.

### Section II. Reimbursement

- A. Expenses incurred by officers and committee members in the pursuance of the office shall be paid by the Eastern Region Treasurer, within the limits of the budget, upon receipt of an itemized bill.
- B. State Conference:
  - 1) The Eastern Region President will be reimbursed an amount set by the budget committee for expenses, provided none of these expenses are paid by TAFCE.
  - 2) All other Eastern Region officers will be reimbursed at an amount set by the budget committee for expenses associated with the State conference.
  - 3) The President and officers should submit an itemized statement to the Eastern Region Treasurer in a timely manner following the State meeting.
  - 4) Travel shall be pooled, if possible. Only the driver will receive payment.

- 5) In the event the State President is from the Eastern Region, the Eastern Region will make a financial contribution toward her expenses incurred to the Nationalmeetings depending on the current budget.
- 6) Conference coordinator expenses will be reimbursed for travel in the planning of the conference and for her room at the conference if not covered by the hotel.

C. Postage and other Miscellaneous Expenses:

- 1) All Eastern Region officers will be reimbursed for postage expense when the itemsmailed are directly related to FCE business.
- 2) Officer gifts, as appreciation for service, will be awarded at the end of the termof service as set in the budget.
- 3) Officers should submit an itemized list of the above to the Eastern Region Treasurer.

Section III. Other Financial Matters

In case of dissolution, the Eastern Region Board shall assign all assets of the Eastern RegionFCE to the counties prorated according to the membership of each county.

**ARTICLE IX. PARLIAMENTARY AUTHORITY**

The rules contained in the most recent revision of Robert's Rules of Order shall govern theEastern Region with the following exception: the foregoing Article IV, Section II, Item F in this document.

**ARTICLE X. AMENDMENT OF BYLAWS**

These Bylaws may be amended by a two-third vote of the delegates present at any Eastern Region or Special meetings of the Eastern Region Board. Notice of the proposed change shall be included in the meeting notification to the Board and presidents of the county councils.

*These Bylaws were presented, voted on, and accepted at the firstEastern Region Board meeting held November 8, 2004, at the TAFCE Annual Conference in Nashville, Tennessee.*

*By-laws amended May 2011*

*By-laws amended September 2013By-laws amended November 2015*

*By-laws amended September 2022*

*By-laws amended November2025*

## 2026 FCE Programs and Levels

<b>PROGRAM</b>	<b>REGION</b>	<b>STATE</b>	<b>NATIONAL</b>
National Membership	X	X	X
Best of the Best	X	X	
Heart of FCE	X	X	X
FCL Application & Information	X	X	X
Region Officer Nomination	X		
State Officer Nomination		X	
50 Year Member	X	X	
Creative Writing Program	X	X	
Cultural Arts	X	X	
Environmental Program	X		
Character Counts (essay & artwork)	X	X	X
Fashion Revue	X	X	
Certified Volunteer Units	X	X	
Grant Application	X		
Region 4-H Scholarship	X		
State Scholarship	X	X	
State Activity Report	X	X	X
Day of the Family	X	X	X

**2026 MEMBERSHIP FORM****\*\*\*Type or Print Clearly\*\*\*****\*\*\*Do Not Abbreviate City, County, or State Street Names\***

Current Member ID # \_\_\_\_\_ E-Mail \_\_\_\_\_

M.I. \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Council \_\_\_\_\_ Club Name \_\_\_\_\_

Phone No. \_\_\_\_\_

Family Membership: (Please list) Spouse Name \_\_\_\_\_

Dependent Child(ren) \_\_\_\_\_

<b>Dues</b>	<b>Regular</b>	<b>Family</b>	<b>Senior (80+ years)</b>	<b>Youth</b>
<b>National</b>	\$ 35.00	\$ 45.00	\$ 31.50	\$ 5.00
<b>State</b>				
<b>Council/County/Parish</b>				
<b>Club</b>				
<b>Legacy Fund</b>				
<b>TOTAL</b>				

Sign and send with total membership dues to Club Treasurer by \_\_\_\_\_

New Member (Never belonged to FCE before) 

Member Signature \_\_\_\_\_

Must be original signature, copies will not be accepted

MISSION...To strengthen individuals, families, and communities through continuing education, developing leadership, and community action

# COUNTY DUES AND MEMBERSHIP REPORT

Tennessee Association for

Family & Community Education



**TAFCE**

## **COUNTY DUES AND MEMBERSHIP REPORT**

*Type or Print Clearly*

***Do Not Abbreviate Street Names, City, or County***

*SAMPLE ONLY*

Date: \_\_\_\_\_

County: \_\_\_\_\_

**To be filed with the Regional Treasurer along with a check for dues and membership list no later than October 1.**

Number of clubs in the County: \_\_\_\_\_

Number of TAFCE members in the County: \_\_\_\_\_

A. Amount of dues paid @ \$5.00 per member \$ \_\_\_\_\_

Number of National members in the Region: \_\_\_\_\_

(Attach a signed NAFCE membership form for each member joining NAFCE)

B. Amount of NAFCE dues paid \$ \_\_\_\_\_

**Total amount of dues paid (A+B)** \$ \_\_\_\_\_

County Treasurer: \_\_\_\_\_

Region Treasurer: \_\_\_\_\_

Sept. 1—Counties send this form with list of members (2 copies) listed alphabetically by last name and check for total dues, payable to Eastern Region.

Oct. 1—Region Treasurer sends form and state and national dues to the Regional Treasurer

# Regional Forms





TAFCE  
Eastern Region  
ENVIRONMENTAL PROGRAM  
&  
GUIDELINES

The purpose of this program is to encourage FCE members to become active in their community regarding environmental issues such as recycling efforts, hazardous waste collections, tree or flower planting, etc. This program is designed for Clubs but individuals may submit reports under their Club's name.

Please complete the Environmental Program Report Form for projects completed January 1 through December 31 and send to the Region Action Committee Chairperson by April 1<sup>st</sup>.

Environmental Program winners will be announced at the Region Spring Camp. First place will receive \$25.00; second place will receive \$15.00; and third place will receive \$10.00. All checks will be made out to the Clubs.



**TAFCE**  
**EASTERN REGION**  
**ENVIRONMENTAL PROGRAM**  
**REPORT FORM**

County: \_\_\_\_\_

Club: \_\_\_\_\_

Year Submitted: 20\_\_\_\_\_

(for Projects completed Jan. 1st—Dec. 31st)

Due Date: See Bottom of Page

Send To: Region Action Chair

Person Submitting: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe the Project(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County Due Date: \_\_\_\_\_

Region Due Date: April 1<sup>st</sup> to Region Action Chair

## Eastern Region Officer Nomination Form

First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ County: \_\_\_\_\_

Email: \_\_\_\_\_

FCE Club Member: \_\_\_\_\_ Number of Membership Years: \_\_\_\_\_

Officer Positions Held in: Club \_\_\_\_\_

County \_\_\_\_\_

Region \_\_\_\_\_

FCE Committees Served On: \_\_\_\_\_

FCE Awards & Recognitions \_\_\_\_\_

Community Involvement (Ex: Church, Civic, School): \_\_\_\_\_

FCE Leadership Experience & Examples of Positive Participation in Community Affairs (Ex: Fairs, Charity Drives, Etc.): \_\_\_\_\_

\_\_\_\_\_ from \_\_\_\_\_ county is nominated  
FCE Member

For the office of \_\_\_\_\_.  
Region Office Position

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

If elected, I will carry out all duties of the office to which I am elected to the best of my ability.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(If additional space is needed, attach plain sheet(s) of paper with information)

RETURN TO THE REGION VP FOR PROGRAMS: DEADLINE IS POSTMARKED BY SEPTEMBER 1<sup>ST</sup> OF EACH YEAR

Revised January 2022

## GRANT PROGRAM & GUIDELINES



This program is designed to “give back” to the counties in the Eastern Region by encouraging FCE clubs and counties to “take action” in their communities.

Clubs and/or counties are eligible to apply for this grant by completing the “Eastern Region FCE Grant Application” and submitting to the Region President no later than November 1<sup>st</sup> each year.

Applicants will choose a project that benefits their community and complete the application form. All applications will be reviewed by the Grant Committee at the Region Officer Planning meeting each year and the winners will be announced at the Eastern Region Leadership meeting in November at TAFCE Conference.

The number of grants given will be determined by the Grant Committee each year. Total of all grants may not exceed \$300.00.

EASTERN REGION FCE  
GRANT PROGRAM  
&  
GUIDELINES

Due Date: November 1st  
Send To: Region President

Date Submitted: \_\_\_\_\_

County: \_\_\_\_\_

Club: \_\_\_\_\_

Person Submitting: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Describe the project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Purpose of project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will the success of the project be measured? \_\_\_\_\_

Clubs and Counties send directly to the Regional President by November 1

**Eastern Region Family & Community Education Council**  
**4-H CLUB SCHOLARSHIP APPLICATION**  
**\$500.00**

The recipient of this Scholarship may reapply for another \$500.00 for a second school year, if the student meets all requirements.

**Application Deadline: April 15th**

Documents Required:      High School Transcript  
                                    Completed Application Form  
                                    Letter of Recommendation from 4-H Leader or Agent

Send all Materials to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Parents/Guardian: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Number of Years in 4-H: \_\_\_\_\_

College Expected to Attend: \_\_\_\_\_

Your Possible College Major: \_\_\_\_\_

Other Scholarships or Financial Aid you will receive: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List your activities, recognitions and awards in 4-H: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List your school activities and awards: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### List involvement in community activities:

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How has the 4-H Club enriched your life? (250 words or less):

## Requirements for Eastern Region F.C.E. Council

### **\$500.00 4-H Club Scholarship**

The scholarship is available to anyone who is:

- A member of the 4-H club in good standing
- A senior in one of the 33 counties that comprise the Eastern Region F.C.E.
- Has at least a 2.5 grade point average in high school

The \$500.00 will be paid to the student in one payment. If you maintain a 2.5 grade point average in college, you may reapply for the scholarship for a second year.

If you decide to drop out during a semester without a good reason, you will be expected to repay the scholarship.

# State Forms



# "Best of The Best"

This award recognizes and honors outstanding members of TAFCE who have given over and beyond the norm in the performance off duties as a volunteer, through unselfish acts for the betterment of their community

## **GUIDELINES FOR NOMINATION**

1. Nominee must be an active member of TAFCE.
2. Three (3) letters of recommendation and three (3) forms of documentation must accompany each nomination form. Letters of recommendation may be submitted by members or non-members of FCE.
  - a. The three (3) letters of recommendation highlighting the accomplishments of the nominee should include:
    - a.i. A stated reason for nominating the individual.
    - a.ii. Examples of how the FCE member (nominee) has actively promoted and/or marketed FCE.
    - a.iii. Accomplishments and participation in FCE (i.e., local, region, state) in the last ten years.
    - a.iv. Recognition and awards in FCE or other organizations.
    - a.v. Membership or participation in community related activities.
  - b. The three (3) forms of documentation should support nominee through:
    - b.i. Newspaper article/s, or
    - b.ii. Picture/s of nominee promoting or participating in FCE events, or
    - b.iii. other relevant information
3. **Documentation is limited to three (3) letters and three (3) support documents for a total of six (6) printed one sided only on 8½ x 11 white copy paper.**
4. Nomination must be submitted in a plain three (3) prong portfolio.

## **COUNTY GUIDELINES**

Each county may submit one (1) nominee. If a nominee is not selected at the regional level as a "Region Winner", that individual may be nominated again by their respective county another year.

Effective: 2024



## "Best of The Best,,

The county Vice President of Public Policy or County Council President should submit the form to the region's Vice President of Public Policy or designated Education Chair by region's deadline.

## **REGION GUIDELINES**

The Region Vice President of Public Policy or Education Chair should have an independent panel of judges to select a regional nominee. The region's nominee information will be forwarded to the TAFCE Vice President of Public Policy no later than August 1 of each year.

There will be one nominee from each of the three (3) regions. Each region may submit only one nominee. If the nominee is not selected as "Best of the Best", this individual may not be submitted as a nominee from the respective region for a two-year period.

The nominee from each region will be recognized at the TAFCE State Conference.

## **STATE GUIDELINES**

An independent panel of judges will be appointed to select the "BEST OF THE BEST" state award recipient from the three region winners. The committee's selection will be based on the information provided by the nominating region (refer to Guideline for Nomination above).

The "BEST OF THE BEST" state award recipient will receive recognition, a commemorative gift and a monetary award from TAFCE, to be presented during the annual TAFCE State Conference.

The state award recipient will not be eligible for nomination or recognition for the "BEST OF THE BEST" award in the future.

County Due Date: \_\_\_\_\_ Region Due Date: \_\_\_\_\_ Date Due Date: August 1  
To Region VP for Public Policy      To State VP for Public Policy

Effective:2024



# "Best of the Best"

## Nomination Form

Please include required documentation with this form.

Date nomination submitted: \_\_\_\_\_

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Region: \_\_\_\_\_ County: \_\_\_\_\_, FCE club: \_\_\_\_\_

Name of individual/group submitting nomination: \_\_\_\_\_

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Signature of County Vice President of Public Policy or County Council President

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Signature of Region Vice President of Public Policy or Chairperson

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Signature of TAFCE Vice President of Public Policy

County Due Date: \_\_\_\_\_ Region Due Date: \_\_\_\_\_ State Due Date: August 1

Send to VP of Public Policy or Chairperson

Effective: January 2024



# TAFCE

Tennessee Association of Family and Community Education



## ***CREATIVE WRITING PROGRAM***

### Rules for TAFCE Creative Writing Program

1. Must be written by a TAFCE DUES PAYING MEMBER WHO IS NOT A PROFESSIONAL WRITER. (This means that she/he does not receive compensation for their work.)
2. Entries must NOT exceed 1,000 words and illustrations are prohibited.
3. Entries must be legibly handwritten in black ink or typed/printed in black ink a font size of 12 or 14 on plain white paper. Entries will be judged for spelling, grammar and punctuation.
4. Each entry must include writer's name, address, phone number, county, region and category on a cover sheet. On the last page include name, county, and region in small letters.
5. Deadline for submitting entries is at the end of this form.
6. Those judged first and second place in each category in the county should be sent to the appropriate region's competition. First and second place region winners should be sent to the State for competition.
7. All entries judged from the State competition will be compiled into a booklet.
8. The State will award first place winners in each category \$10.00 and a booklet. Second place winners in each category will receive recognition.
9. TAFCE Member may submit entries in any or all categories but only one entry per category.
10. Entries become the property of TAFCE and will not be returned.
11. Any entry will be disqualified if the above rules are not followed.

### CATEGORIES

1. Poetry: any style
2. Essays: any subject or person
3. Short Stories
4. Children's Stories: **(No Illustrations are to be submitted)**
5. Featured Article/News Article: can be a club report publication or multi-media. Any original article will be accepted and must indicate on or with the article the name and date of publication. An Online article should provide the URL or link to the publication. Any article may be scanned and submitted by email and must be accompanied by a cover sheet.
6. Miscellaneous: any entry that does not fit into above categories.

SCORING CRITERIA	POINTS
Introduction: Gets attention, indicates direction, etc. Well organized Body: Well organized	20
Conclusion: Ends with a purpose, summarizes, etc.	
Creativity/Originality	50
Results effect on the reader	30
<b>TOTAL</b>	100
Due to:	County
Date Due:	May 1
Give to:	County Chairperson
	Region chairperson
	State Chairperson

Revised - 2024

# Cultural Arts Exhibit

## Category and Rules

Effective January 2024

	Category Description	Comments
1.	Basketry	Any material
2.	Beadwork	All bead worked except jewelry
3.	Ceramics	
4.	Chairs & Stools	Woven or Caned
5.	Crochet: Thread	
6.	Crochet: Yarn	
7.	Cross Stitch: Counted	Not Machine Cross Stitch
8.	Cross Stitch: Other	Not Machine Cross Stitch
9.	Decorative Painting	Tole, China Painting, Textile Painting (aprons), Stenciling, Any Other
10.	Diamond Painting/Art	Beads or Square beads-cannot be entered in beading
11.	Dolls	Any Type
12.	Embroidery: Hand	All Type including Brazilian, Ribbon, Crewel-all hand work
13.	Embroidery: Machine	All, including Machine Cross Stitch
14.	Fine Arts Painting: Acrylics	
15.	Fine Arts Painting: Drawings & Charcoal	
16.	Fine Arts Painting: Pastels	
17.	Fine Arts Painting: Oil	
18.	Fine Arts Painting: Watercolor	
19.	Floral Design	Any material except fresh/live flowers or fresh/live greenery
20.	Handcrafted Toy	Any Material
21.	Hand Stitching	Hardanger, Cutwork, Smocking, Applique
22.	Holiday Decoration: Christmas	Christmas items only- can include Diamond Painting/Art
23.	Holiday Decoration: Non-Christmas	Any other items - no Christmas item-can include Diamond Painting/Art
24.	Jewelry: Beaded	No diamond art beading
25.	Jewelry: Non-Beaded	
26.	Knitting: Hand	
27.	Mosaic Art	No beading or Diamond Painting/Art
28.	Needlepoint	Any Type Canvas
29.	Paper Crafts	
30.	Photograph: Black & White - Person	Individual, single person or two or more persons
31.	Photography: Black & White - Place	Landscape, Scenery
32.	Photography: Black & White - All Other	
33.	Photography: Color - Person	Individuals, single person or two or more persons
34.	Photography: Color - Place	Landscapes, Scenery
35.	Photography: Color - All Other	
36.	Pottery	
37.	Quilts: Appliquéd & Cathedral Window	All work of member
38.	Quilts: Baby & Lap	All work of member
39.	Quilts: Embroidered – Hand	All work of member
40.	Quilts: Hand-Pieced & Hand Quilted	All work of member
41.	Quilts: Machine-Pieced & Hand Quilted	All work of member
42.	Quilts: Machine Pieced & Machine Quilted	All work of member
43.	Quilts: Hand or Machine Pieced & Professionally Quilted	All work of members EXCEPT quilting may be done by another FCE member or non-member, paid or free
44.	Quilt: Pillow	All work of member
45.	Quilt: Wall Hanging	All work of member

Revised: August 2024



## Cultural Arts Exhibit

### Category and Rules

Effective January 2024

46.	Quilt: Other	All work of member: includes clothing, pot holders, place mats, and rag- time quilts
47.	Repurposing	Recycling material to create something new
48.	Rug Making	Any Type
49.	Sculpture	Any Medium
50.	Stained Glass	Leaded or copper foiled
51.	Tatting	
52.	Weaving: Hand	
53.	Weaving: Loom	
54.	Woodworking	All wood working

1. An Individual may enter only one item per category regardless of multiple club, county, or region membership.
2. All first and second place winners from each county can go to region to be exhibited. All first and second winners from the region may go to state to be exhibited. (Two entries per category may be exhibited). No substitution from original entry in county or region may be entered in the state exhibition.
3. Articles must be entirely the work of the member EXCEPT for Category #43.
4. The art or crafts must have been completed during the past year (since last competition). All photography categories must be pictures taken by member and framed within the current year.
5. No pre-printed ("cheater") quilts will be accepted.
6. All frameable items must be framed.
7. Each member is responsible for arranging transportation for exhibits to and from the County, Region, and State Conference sites.
8. Each member is responsible for providing their own materials required to exhibit articles at the County, Region and State Conference sites. If items are best displayed hung, please provide a means of hanging. Tape and nails cannot be used on walls.
9. Entries will be exhibited by categories.
10. Once an item is entered in a specific category at the county level, no one is authorized to change the category number at Region or State Level.
11. The judges have the option of disqualifying any item that does not fit the category.
12. A "Viewer's Choice" award by popular vote will be presented.
13. A list of region winners must be sent to State Chair as soon as chosen. You must use the Region Reporting Form found on the TAFCE.org website. All information is required.
14. The Tennessee Association for Family and Community Education (TAFCE), its officers or members, at the University of Tennessee Extension staff will not be responsible for any lost, misplaced or damaged items. We do not anticipate any misfortunes, but this disclaimer must be clearly understood by all exhibitors.
15. All exhibitors must be TAFCE members in good standing.
16. Any new categories must be presented at the regional exhibition prior to bringing category to the state board for approval. The category must have statistics to show interest. Until the TAFCE State Board approves these categories, they cannot be exhibited at the State Conference competition.

Revised: August 2024



## **TAFCE CULTURAL ARTS EXHIBIT-- Information**

Important: this form must stay with the exhibit entry: County-Region-State

Year: \_\_\_\_\_ Region: \_\_\_\_\_

County: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell/Phone Number: \_\_\_\_\_

**Email:** \_\_\_\_\_

## **TAFCE CULTURAL ARTS EXHIBIT-- Information**

Important: this form must stay with the exhibit entry: County-Region-State

Year: \_\_\_\_\_ Region: \_\_\_\_\_

County: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell/Phone Number: \_\_\_\_\_

**Email:** \_\_\_\_\_

## **TAFCE CULTURAL ARTS EXHIBIT-- Information**

Important: this form must stay with the exhibit entry: County-Region-State

Year: \_\_\_\_\_ Region: \_\_\_\_\_

County: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell/Phone Number: \_\_\_\_\_

**Email:** \_\_\_\_\_

## **TAFCE CULTURAL ARTS EXHIBIT-- Information**

Important: this form must stay with the exhibit entry: County-Region-State

Year: \_\_\_\_\_ Region: \_\_\_\_\_

County: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell/Phone Number: \_\_\_\_\_

**Email:** \_\_\_\_\_

**Be sure to use the latest Cultural Arts Category List**

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

County Entry Number: \_\_\_\_\_

Region Entry Number: \_\_\_\_\_

State Entry Number: \_\_\_\_\_

**Be sure to use the latest Cultural Arts Category List**

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

County Entry Number: \_\_\_\_\_

Region Entry Number: \_\_\_\_\_

State Entry Number: \_\_\_\_\_

**Be sure to use the latest Cultural Arts Category List**

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

County Entry Number: \_\_\_\_\_

Region Entry Number: \_\_\_\_\_

State Entry Number: \_\_\_\_\_

**Be sure to use the latest Cultural Arts Category List**

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

County Entry Number: \_\_\_\_\_

Region Entry Number: \_\_\_\_\_

State Entry Number: \_\_\_\_\_

Region\_\_\_\_\_ County\_\_\_\_\_

Year: 20\_\_\_\_\_

**List your 1<sup>st</sup> and 2<sup>nd</sup> place winners only****1<sup>st</sup> place****2<sup>nd</sup> Place**

<b>1. Basketry: Any Material</b>		
Name		
Address		
City, State & Zip		
Phone		
Email		
Brief Description		
County		
<b>2. Beadwork: jewelry, clothing and other</b>		
Name		
Address		
City, State & Zip		
Phone		
Email		
Brief Description		
County		
<b>3. Ceramics</b>		
Name		
Address		
City, State & Zip		
Phone		
Email		
Brief Description		
County		
<b>4. Chairs and Stools: woven or caned</b>		
Name		
Address		
City, State & Zip		
Phone		
Email		
Brief Description		
County		
<b>5. Crochet: Thread</b>		
Name		
Address		
City, State & Zip		
Phone		
Email		
Brief Description		
County		

6. Crochet: Yarn		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
7. Cross Stitched: Counted			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
8. Cross Stitched: Other			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
9. Decorative Painting			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
10. Diamond Painting/Art			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

11. Dolls		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
12. Embroidery: Hand			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
13. Embroidery: Machine			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
14. Fine Arts Painting: Acrylics			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
15. Fine Arts Painting: Drawings & Charcoal			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

<b>16. Fine Art Painting; Pastels</b>		<b>1<sup>st</sup> Place</b>	<b>2<sup>nd</sup> Place</b>
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>17. Fine Arts Paintings: Oil</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>18. Fine Arts Paintings: Water Color</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>19. Floral Design</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>20. Handcrafted Toys</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

21. Hand Stitching		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
22. Holiday Decoration: Christmas			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
23. Holiday Decoration: Non-Christmas			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
24. Jewelry: Beaded			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
25. Jewelry: Non-Beaded			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

26 Knitting: Hand		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
27. Mosaic Art			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
28. Needlepoint			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
29. Paper Crafts			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
30. Photography: Black & White: Person			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

31. Photography: Black & White: Place		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
32. Photography: Black & White: Other			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
33. Photography: Color - Person			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
34. Photography: Color - Place			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
35. Photography: Color – All Other			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

36. Pottery		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
37. Quilts: Applique & Cathedral Window			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
38. Quilts: Baby & Lap			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
39. Quilts: Embroidered - Hand			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
40. Quilts: Hand Pieced & Hand Quilted			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

41. Quilts: Machine Pieced & Hand Quilted		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
42. Quilts: Machine Pieced & Machine Quilted			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
43. Quilts: Hand or Machine Pieced & Professionally Quilted			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
44. Quilt: Pillow			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
45. Quilts: Wall Hanging			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

<b>46. Quilts: Other</b>		<b>1<sup>st</sup> Place</b>	<b>2<sup>nd</sup> Place</b>
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>47. Repurposing</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>48. Rug Making</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>49. Sculpture</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
<b>50. Stained Glass</b>			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

51. Tatting		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
52. Weaving: Hand			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
53. Weaving: Loom			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			
54. Woodworking			
Name			
Address			
City, State & Zip			
Phone			
Email			
Brief Description			
County			

## CERTIFIED VOLUNTEER UNITS (CVUs)

This is your record of volunteer time. Keep your records for future documentations of your volunteer experiences. **Make additional copies of this form as needed.**

**Certified Volunteer Units** are used to recognize individuals preparing for and completing volunteer work within FCE and the community. You can count telephone and travel time if it relates to your volunteer project. Any volunteer acts count except those for immediate family.

(Example: meals for shut-ins, church work, hospital and nursing homes, charitable or non-profit organizations, etc.)

When you have completed 500 hours of volunteer service, you will receive a Certificate of Recognition from TAFCE. Five hundred (500) hours of volunteer time equals 50 CVUs. Each additional 500 hours will earn a seal to be affixed to the certificate, a maximum of 4 seals per certificate. **The maximum time span for turning in unreported hours is three (3) years.**

Keeping a record of CVU hours can help you in many ways. A record of your volunteer time can help you:

- Prepare for more responsible leadership and/or volunteer positions with FCE and/or other organizations.
- Seek paid employment. Properly documented volunteer work can be listed on a job application.
- Seek elective office. Community involvement and public service are important qualifications for elective offices.
- Qualify for awards and recognition. Honor and award applications usually ask for a listing of volunteer service.
- Qualify for scholarships. Volunteer services verifies the scope of your interests and background.
- To help you grow personally. Volunteering can be fun and personally rewarding. Serving others can be a life-changing experience.

To receive your certificate and/or seal(s), complete the Volunteer Service Summary Sheet. **Turn in CVUs in 500 hour increments only, not to exceed 2,000 Hours per year unless documentation is presented to verify excess.** **Odd hours will be discarded!** Send only the Volunteer Service Summary to your county or Region Vice President of Public Policy. It will then be forwarded to the State Vice-President of Public Policy. **Check with your Region Vice-President of Public Policy for the deadline in your Region. It is very important that you adhere to these deadlines.** Keep personal records for reference and documentation.

# CERTIFIED VOLUNTEER UNITS

## PERSONAL CVU LOG

Name \_\_\_\_\_ County \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*\*\*\*\*  
Please check the guidelines when reporting volunteer hours  
to make sure you report them correctly.

DO NOT TURN THIS SHEET IN  
This form for FCE member personal records.  
Transfer total hours to the "CVU Volunteer Service Summary."

# CERTIFIED VOLUNTEER UNITS VOLUNTEER SERVICE SUMMARY

Name: \_\_\_\_\_ County: \_\_\_\_\_ Region: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date Submitted for Recognition: \_\_\_\_\_

Date of Volunteer Activity	Type of Volunteer Activity	Hours of Volunteer Time	# of People Reached

**TOTAL HOURS:** \_\_\_\_\_

**TOTAL PEOPLE REACHED:** \_\_\_\_\_

**Submit this to Club President**

[The Total Hours must be submitted in **500-hour** increments (i.e. 500, 1000, 1500, not to exceed 2000 per year)]

**Revised 2020**

Individual FCE club member uses this form for Total from Personal CVU Log.  
This form is turned in to county chairperson by May 1.

## *Certified Volunteer Units (CVUs)*

*to be submitted to State Vice President of Public Policy before July 1*

**this form must be typed or printed legibly**

Region: \_\_\_\_\_ County: \_\_\_\_\_ Year: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Phone number: \_\_\_\_\_

Effective January 2023



## **TAFCE FASHION REVUE**

First and second place winners in each category are due to the Education Chair (see current year's due dates) for competition and judging. First and Second Place Winners at the Region Contest are eligible for the TAFCE State Fashion Revue Contest. Winners are responsible for transporting the item to TAFCE State Conference.

### **CATEGORIES**

#### **Constructed Items**

- 1.Suit, dressy ensemble, or better dress
- 2.Jacket, blazer, or coat
- 3.Casual and active wear
- 4.Children's casual and better wear (ages 12 or under)
- 5.Teen's casual and better wear (ages 13 - 18)
- 6.Sewing for an adult (over 18)
- 7.Recycled garment (utilizing used materials)
- 8.Wardrobe accessory (belt; tote bag; handbag; scarf; vest; hat; etc.)
- 9.Decorative Sweat wear (sweatshirt; sweatshirt jacket, etc.)
- 10.T-shirts Embellished
- 11.Embellished Accessories
- 12.Embellished Aprons
- 13.Aprons – constructed
- 14.Tie Dye – any
15. Costumes

#### **Purchased Items**

- 16.My Best Fashion Purchase: Casual Wear
- 17.My Best Fashion Purchase: Better Dress

#### **Sewing Skills**

#### **GUIDELINES**

- 1.The participant MUST be a TAFCE member in good standing.
- 2.The garment must have been made within the last year.
- 3.Garment can be worn or displayed on a hanger
- 4.All work must be entirely by the TAFCE member.
- 5.The judges are encouraged to use the TAFCE score card as the criteria for judging:
  - a.Construction
  - b.Suitability of fabrics

#### **Buying Skills**

- 1.The participant MUST be a TAFCE member in good standing.
- 2.The garment must have been purchased in the last year.
- 3.The judges are encouraged to use the TAFCE score card as the criteria for judging:
  - a.Construction
  - b.Suitability of fabric
  - c. Quality of fabric

**TAFCE FASHION REVUE  
PERSONAL DATA SHEET**

The information on this form is used to assist with preplanning the Fashion Revue. It is important to complete all sections. PLEASE PRINT YOUR INFORMATION.

Name: \_\_\_\_\_ County: \_\_\_\_\_ Region: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Category: \_\_\_\_\_ Club: \_\_\_\_\_

**Sewn Outfit or Accessories**

Pattern Number: \_\_\_\_\_

Cost of fabric, pattern, etc.: \_\_\_\_\_

Estimated cost if purchased ready-made: \$ \_\_\_\_\_

Estimated Savings: \$ \_\_\_\_\_

**Purchased outfit/accessories (new/used):**

Cost: \$ \_\_\_\_\_

Estimated "original" cost: \$ \_\_\_\_\_

Estimated Savings: \$ \_\_\_\_\_

Write a suggested script for your outfit. Include what you learned while making this outfit and Interesting, humorous, or educational experiences you had in creating, wearing, or finding this outfit or accessory. Describe the fashion details of your outfit. Refer to the description on the pattern envelope. Be informative, but keep the description lively and fun by using active words:

Attach a photograph of the outfit you will enter (pattern envelope illustration or sketch is acceptable).

**Revised August 2023**



Name: \_\_\_\_\_ Region: \_\_\_\_\_ Category Number: \_\_\_\_\_

# TAFCE Fashion Revue

## Judging Score Card

## **I. Constructed Garments: Categories 1 - 15**

**Excellent    Good    Fair**

## Construction

## Suitability of Fabric and Color

## Quality of Fabric

## Age Appropriate

**Cost Value (Original)**

## Cost Savings (Reduced Price) \$

## Benefit of Adding Garment to Wardrobe

## Seasonal

## Occasional

## Year Around

## Notes:

## II. Purchased Items: Categories 16 - 17

## Suitability of Fabric and Color

Excellent      Good    Fair

### Cost value (Original)

### Cost Value (Original)

## Cost Savings (Reduced Price)

## Benefit of Adding Garment to Wardrobe

## Seasonal

## Occasional

## Year Around

## Notes:

Revised April 2025



## Fashion Revue Winners Report Form

Region:

County:

Year:

List your 1st and 2nd place winners only

### TAFCE

#### 1st Place

#### 2nd Place

##### 1. Suit, dressy ensemble, or better dress

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

##### 2. Jacket, blazer or coat

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

##### 3. Casual and active wear

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

##### 4. Children's casual and better wear (ages 12 and under)

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

##### 5. Teen's casual and better wear (ages 13-18)

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

1<sup>st</sup> place2<sup>nd</sup> place

<b>6. Sewing for an adult (over 18)</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>7. Recycled Garment (utilizing used materials)</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>8. Wardrobe accessory (belt; tote bag; handbag; scarf; vest; hat;etc)</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>9. Decorative Sweat wear (sweatshirt; sweatshirt jacket, etc.)</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>10. T-Shirt Embellished</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>11. Embellished Accessories</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		

<b>12. Aprons - Embellished</b>	
Name	
Address	
City, State, Zip	
Phone	
County	
Email	
<b>13. Aprons - Constructed</b>	
Name	
Address	
City, State, Zip	
Phone	
County	
Email	
<b>14. Tye Dye - Any</b>	
Name	
Address	
City, State, Zip	
Phone	
County	
Email	
<b>15. Costumes</b>	
Name	
Address	
City, State, Zip	
Phone	
County	
Email	
<b>16. My Best Fashion Purchase: Casual Wear</b>	
Name	
Address	
City, State, Zip	
Phone	
County	
Email	
<b>17. My Best Fashion Purchase: Better Dress</b>	
Name	
Address	
City, State, Zip	
Phone	
County	
Email	

## FAMILY AND COMMUNITY LEADERSHIP TRAINING

Family and Community Leadership (FCL) is a National Association for Family, Community and Education (NAFCE) leadership development, education, and training program. The W. K. Kellogg Foundation provided initial capital which supplemented the Tennessee Association for Family and Community Education (TAFCE) and University of Tennessee Extension (UT Extension) to establish the Tennessee FCL program.

TAFCE in partnership with UT Extension offers leadership workshops to prepare participants to become effective leaders to serve in their communities. They will become skilled in leadership, public policy, education, and advocacy. They will develop and strengthen their skills to benefit individuals, families, communities, FCE and other organizations. For more information go to: NAFCE ([www.nafce.org](http://www.nafce.org)) or TAFCE ([tafce.tennessee.edu](http://tafce.tennessee.edu)) website.

This is a two-session training consisting of 30 hours of classroom work. Usually, 15 hours of classroom work in the spring and 15 hours of classroom work in the summer. Both sessions must be completed within an 18- month period. It is expected of each member being educated and trained to become active leaders and serve in their local FCE club, county council, region board, TAFCE State Board, NAFCE Board or other community organizations.

The cost to attend FCL Training is as follows:

- A. FCE member-\$110.00, non-member-\$120.00, and FCS Agents-\$30.00.
- B. The TAFCE account will pay a hotel room, if an overnight stay is needed and the room is shared with another participant or teacher. If a single room is requested, TAFCE will pay half the room fee, the remaining half the room fee to be paid by the participant or teacher.
- C. FCS Agents will make their own hotel reservation and pay all their own expenses.
- D. The TAFCE account will pay the costs for TAFCE board members to attend FCL training, if they have not previously attended.

If interested in attending, please complete the *Application and Reimbursement Form*. A current TAFCE member may apply for reimbursement. See guidelines below.

### Guideline for Reimbursement

The *Application and Reimbursement Request Form* may be completed by a current TAFCE member who is interested in attending the Family and Community Leadership Training. Reimbursement is provided by each Region Board for six (6) members per session to attend.

To qualify, you must complete 30 hours of training offered in two 15 hours training sessions. You may begin in either spring (April) or Fall (August). The reimbursement is offered on a first come, first served bases (preferably, one per county). If all six (6) reimbursement have been requested, a TAFCE member may request to attend, paying all their own expenses **and** provided space is available. **Failure to complete the required 30 hours in an 18-month period results in forfeiture of their payment** and the member cannot apply for the reimbursement again. If space is available, they can participate at their own cost as a member. Exception may be granted for extenuating situations with approval of the Region Board.

# **Family and Community Leadership Training**

## **Application and Reimbursement Request Form**

Are you applying for reimbursement? \_\_\_\_\_ yes, see Reimbursement Guidelines.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Phone: \_\_\_\_\_ and/or Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Club: \_\_\_\_\_ County: \_\_\_\_\_ Region: \_\_\_\_\_

Why are you interested in FCL Training? \_\_\_\_\_

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What do you expect to learn from the FCL Training? \_\_\_\_\_

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Offices held in FCE: \_\_\_\_\_

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Other Community or Organization Involvement: \_\_\_\_\_

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Is this your first session \_\_\_\_\_ or second session \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Attach a check payable to your region's treasury and mail to your region's Vice President of Public Policy before February 15 for the spring session or June 15 for the fall session.

Signature of Regional Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Mail applications to TAFCE VP of Public Policy by March 1 Spring training and July 1 Fall Training.

## TAFCE STATE OFFICER NOMINATION FORM

NAME \_\_\_\_\_ COUNTY \_\_\_\_\_ REGION \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CELL PHONE NUMBER \_\_\_\_\_

FCE CLUB MEMBER FOR \_\_\_\_\_ YEARS.

FCE OFFICES HELD: (If additional space is needed, attach plain sheet(s) of paper with information.

CLUB \_\_\_\_\_

COUNTY \_\_\_\_\_

REGION \_\_\_\_\_

STATE \_\_\_\_\_

NATIONAL \_\_\_\_\_

FCE COMMITTEES SERVED ON: \_\_\_\_\_

FCE AWARDS & RECOGNITIONS: \_\_\_\_\_

COMMUNITY INVOLVEMENT (Example: Church, Civic, School): \_\_\_\_\_

FCE LEADERSHIP EXPERIENCE & EXAMPLES OF POSITIVE PARTICIPATION IN COMMUNITY AFFAIRS (Example: Fairs, Charity Drives, etc.): \_\_\_\_\_

**FOR THE NOMINEE:**

IF ELECTED TO A STATE OFFICE OF \_\_\_\_\_ I WILL CARRY OUT ALL DUTIES TO  
THE BEST OF MY ABILITY. \_\_\_\_\_ (signature of nominee)

DATE: \_\_\_\_\_

**FOR THE NOMINATOR:**

I, \_\_\_\_\_ (print nominator's name)  
nominate \_\_\_\_\_ (print nominees name)

FOR ONE TERM TO THE STATE OFFICE OF \_\_\_\_\_.

Signature of nominator: \_\_\_\_\_ Date: \_\_\_\_\_

RETURN TO THE STATE VICE PRESIDENT FOR PROGRAMS: DEADLINE—POSTMARKED BY AUGUST 1<sup>st</sup>

Revised January 2022



# TAFCE STATE PROJECT - EXPLANATION

It is **very important** to report volunteer hours for projects completed because these hours are accumulated statewide and give our organization (TAFCE) credibility for our "non-profit" status. The hours reported also play a role in the University of Tennessee's decision concerning the involvement of FCS Agents with fce and FCL (leadership training/leader lessons

Annually, the Federal Government sets a value to each volunteer hour. When compiled statewide, fce volunteer hours are very impressive.

List all projects (with a brief description) on the form that corresponds with the "Area of Work" completed: i.e. Education, Leadership, and Community Action as shown below. Submit all forms to the County Chair by the county due date. They will compile the forms for the county and report the totals on the "County Summary Sheet" form and submit the County Summary Form to the TAFCE Vice President for Programs before February 15th annually.

***Important: Hours reported on the State Project forms may also be included on Individual CVU reports.***

## Project Examples

Listed below are several examples of previously reported State Project. Choose the category that best fits your project.

### Areas of Work

Some areas may overlap

<u>EDUCATION</u>	<u>COMMUNITY ACTION</u>	<u>LEADERSHIP</u>
Sponsor a child to go to camp; support Imagination Library; donate "Books for Newborns" through Health department; donate books for Head Start; perform demonstrations at school; collect and donate school supplies; donate bookmarks and book bags for reading programs; read to children at school and library; contribute to a scholarship fund; teach classes to youth and adults;	Work with Red Cross, Salvation Army, Hospice, Volunteer Fire Departments, "Meals on Wheels"; Donate to "shoe box", "Toys for Tots", St. Jude's, "Angel Tree" programs; Provide meals and food baskets for shut ins; Plant flowers in community, Make items and/or donate to cancer patients, nursing homes residents, children of "meth" homes, military personnel and veterans, abused women shelters; Participate in "Relay for Life", community cleanup projects; Collect pull tabs for Ronald McDonald House; Collect food for US post office "Fight on Hunger" program or for food bank; Provide bedding for animal shelters; Make and donate "BooBoo Babies" to health departments; Collect calendars and magazines to donate to senior facilities, clothes to foreign countries; Donate to pregnancy centers; Work with "Project Linus" program; be a mentor; recycle; attend and support government and charitable meetings	FCL Programs, Help with 4-H Programs, Teach classes, Mentoring

When your volunteer project involves working with only one family member, you can consider the entire family as "people reached". If an article is published in the newspaper concerning a project, include the circulation of the newspaper as the number of "people reached" (this is usually thousands). When teaching in a classroom or library, the parents of the children at home can be included. Estimates are acceptable with groups of people you are working and helping ... as in the "areas of work" examples above. Don't forget your driving and preparation time for the project.

[Type text]

Revised: August 24, 2018



## TAFCE STATE PROJECT REPORTS

Our mission is to strengthen individuals, families, and communities through continuing education, leadership development, and community action. During the year, let us strive to do this through support for our children, youth, and our communities. The following are **ideas** of areas where our help is needed:

### **Education:**

- Personal reading and creative writing - encourage TAFCE members to enter TAFCE Creative Writing.
- Share Cultural Arts with others
- Character Counts- sponsor "The Six Pillars of Character" program that encourages 4th graders to strive for excellence and creativity through reading, writing, and drawing skills
- Donate School Supplies
- Support Head Start Programs and other classroom activities
- Support NEA's Read Across America -Read Dr. Seuss books to children
- Listen to children read and read to children
- Share magazines with senior facilities
- Provide books to children (Imagination Library and/ or local health department)
- Teach a class to adults, young adults, or children
- Join a book club
- TAFCE College Scholarships - provide scholarships to fce members

### **Leadership:**

- Conduct leadership training for fce and other interested community members
- Teach leadership skills within your fce club and to other organizations in your circle
- Participate in any active leadership role to better your community
- Volunteer to help lead 4-H activities
- Mentor single parents and homemakers
- Share cultural arts/heritage skill with others

### **Community Action:**

- Ronald McDonald House - Collect can tabs]
- Wrapped-In-Love (blankets, hats, etc. for cancer). see website: <http://wrappedinlovefoundation.co>
- Project Linus (blankets for children). see website: <https://www.projectlinus.or>
- Sewing 4 Souls (clothes for children in third world countries). see website: <https://sewing4souls.org>
- DEA Take Back program (prescription drug disposal). see website: <https://takebackday.dea.gov>
- Feeding American Back Pack Program see website: <http://www.feedingamerica.org/our-work/hunger-relief-programs/backpack-program>
- Prepare health packages for Veterans' Hospitals and county health departments
- Promote fce through community festivals and fairs
- Attend government meetings
- Family emergency preparation
- Care for parks and cemeteries
- Educate Community about Human Trafficking
- Support a homeless shelter
- Support local Food Bank

The key to being effective is to be aware of what is going on around you. There are many families with children where neglect and/or abuse are a daily occurrence. Find out what you as an individual can do. Be willing to take action. Throughout the year be sure to read your local newspaper and stay abreast of community events. An informed person is able to act responsibly when needed.

# TAFCE STATE PROJECT REPORTS

## Education

*Complete this form for the "Education" Projects completed by your club or individual.*

*Use a separate sheet of paper to report "Leadership" and "Community Action" projects.*

*This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.*

Year Work completed: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_

Title: \_\_\_\_\_ Club: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

***Please complete each column. If you do not know the exact figures, record an estimate.***

*Use additional sheets if necessary*

**Do not leave columns blank**

Brief Description of each Education Project	fce MEMBERS		PEOPLE REACHED		Money Spent
	Number Participating	Hours Volunteered	fce Members	Non-fce Members	
1					
2					
3					
4					
5					
6					

Revised: August 24, 2018

# TAFCE STATE PROJECT REPORTS

## LEADERSHIP

Complete this form for the "Leadership" Projects completed by your club or individual.

Use a separate sheet of paper to report "Community Action" and "Education" projects.

This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.

Year Work completed: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_

Title: \_\_\_\_\_ Club: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

*Please complete each column. If you do not know the exact figures, record an estimate.*

*Use additional sheets if necessary*

**Do not leave columns blank**

Brief Description of each Leadership Project	fce MEMBERS		PEOPLE REACHED		Money Spent
	Number Participating	Hours Volunteered	fce Members	Non-fce Members	
1					
2					
3					
4					
5					
6					

Revised: August 24, 2018

# **TAFCE STATE PROJECT REPORTS**

## **COMMUNITY ACTION**

*Complete this form for the "Community Action" Projects completed by your club or individual.*

*Use a separate sheet of paper to report "Leadership" and "Education" projects.*

*This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.*

Year Work completed: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Club: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

***Please complete each column. If you do not know the exact figures, record an estimate.***

*Use additional sheets if necessary*

**Do not leave columns blank**

Brief Description of each Community Action Project	fce MEMBERS		PEOPLE REACHED		Money Spent
	Number Participating	Hours Volunteered	fce Members	Non-fce Members	
1					
2					
3					
4					
5					
6					

Revised: August 24, 2018

# TAFCE STATE PROJECTS

## COUNTY SUMMARY

*Keep all individual reports in the County...do not mail with this form  
Mail form to TAFCE Vice President of Programs*

Region: \_\_\_\_\_ County: \_\_\_\_\_

Year County Summary Reported: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: TN Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

*Please complete each column...Do not leave any column blank*

Areas of Work	FCE MEMBERS		PEOPLE REACHED		Money Spent
	Number Participating	Hours volunteered	FCE members	Non-FCE Members	
Education					
Leadership					
Community Action					
<b>TOTAL of Each Column</b>					

Revised: August 24, 2018

## TAFCE STATE PROJECT REPORT FORM

Due to State Vice President of Programs by March 1

CATEGORY:      Community Action      Education      Leadership      (Circle One)

**PURPOSE:** Recognize fce groups or individual members who through their service projects are changing the lives of others for the better. This award encompass and honor those projects. There is no monetary award. The award comes in helping others.

Name of Project: \_\_\_\_\_

Please answer the following questions:

Why did you select this project?

What were your goals and objectives?

What did members do to carry out the project?

Dollar amount spent on the project and how did you raise the money for the project?

How many fce members were involved in carrying out the project?

How many non-fce members did you reach?

Number of volunteer hours extended?

Were there other organizations involved? If so how?

What was the impact and scope of the project?

Was the project a success?

Did you reach your goal and objective? Explain?

Would you change the plan of action? If so, how?

Write a summary of your work (100 words or less).

Each Program/Project must include the following information:

Program	#of fce Presenters	Fce Hours Volunteered	#of fce members reached	Fce \$ spent	# additional people reached

Year work is completed: \_\_\_\_\_ County: \_\_\_\_\_

Name of person submitting: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: TN Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

# TAFCE SCHOLARSHIP GUIDELINES

The Tennessee Association for Family and Community Education (TAFCE) offers one individual a \$1,000 Scholarship per year to a TAFCE member who desires to further her/his education. The scholarship is for a student who is an active member in a FCE club and has shown leadership skills, provided service to others, and contributed to the community.

To apply, the following criteria **MUST** be met:

1. Applicant **MUST** be a current member of the TAFCE organization with membership being current for the past two (2) or more years.
2. The TAFCE Scholarship is open to any student who **WILL BE ENROLLED** in an accredited degree program or vocational school.
3. Applicant must be enrolled in a minimum of six (6) credited hours per semester.
4. Candidate must have a 2.5 or greater cumulate GPA. Attached to the scholarship application: an **OFFICIAL** transcript of courses completed, two (2) letters of reference, and a 250 word statement regarding your future goals.
5. Applicant must have financial need, but not necessarily qualify for financial aid.
6. Candidates must be willing to be interviewed by the scholarship committee if requested.
7. Deadline for **COMPLETED** application is **MARCH 15<sup>th</sup>** and must be received by the appropriate TAFCE board member.
8. Recipient's school will be paid two (2) installments of \$500.00 each, one for the spring semester and one for the following fall semester. These payments will be made shortly after each semester begins and may be utilized for school related expenses of your choice such as tuition, books, fees, etc.
9. To initiate the disbursement process, the winner will need to contact and provide the following information **each semester** to the TAFCE treasurer.
  - A. An official transcript indicating proof of current and past enrollment. Registration for fall and then again for spring classes.
  - B. Your student identification number.
  - C. The name and direct contact information for your school's bursar.

## SCHOLARSHIP COMMITTEE and APPLICATION PROCESS

Scholarship information and applications are available on the TAFCE website. The scholarship is available for four (4) years, but a new application must be submitted each year following the current established guidelines.

## FORFEITURE OF SCHOLARSHIP

The TAFCE Treasurer **MUST** be notified of any change in financial situation or status that would make the applicant ineligible for the scholarship. If the recipient should drop out of school without a valid reason, the scholarship is forfeited for the next semester.

Revised January 2022

## TAFCE SCHOLARSHIP APPLICATION

Applicant Name: \_\_\_\_\_ # Years in TAFCE \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Club Name: \_\_\_\_\_

County: \_\_\_\_\_ Region: \_\_\_\_\_

Grade Point Average Last Semester: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

At the start of the fall term, will you be a: Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

School Attending: \_\_\_\_\_ Planned Graduation Date: \_\_\_\_\_

Planned Major: \_\_\_\_\_ Planned Degree: \_\_\_\_\_

Please use the space below for your Biographical Statement including your educational background and financial need:

---

---

Actual dollars and source of funds available to you for educational purposes:

Per Semester: Source

Per Semester: Actual Expenses

\$ \_\_\_\_\_ Wages

\$ \_\_\_\_\_ Tuition, Fees

\$ \_\_\_\_\_ Parents/Spouse

\$ \_\_\_\_\_ Books

\$ \_\_\_\_\_ (if applicable) Scholarships

\$ \_\_\_\_\_ Living Expenses

\$ \_\_\_\_\_ Loan

\$ \_\_\_\_\_ Other (specify)

\$ \_\_\_\_\_ Total

\$ \_\_\_\_\_ Total

I attest that all information is complete and accurate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please note: additional information or supporting exhibits about your activities, employment, etc., may be attached to this application to enhance your opportunity for success.

Please attach your statement regarding future goals as a separate page to this application

## **TAFCE 50 YEAR MEMBER APPLICATION FOR CERTIFICATE**

NAME: \_\_\_\_\_

(print legibly or type EXACTLY as you want it to appear on certificate)

ADDRESS: \_\_\_\_\_

CITY: STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

REGION: \_\_\_\_\_ COUNTY: \_\_\_\_\_ CLUB: \_\_\_\_\_

# YEARS OF MEMBERSHIP: \_\_\_\_\_ YEAR FIRST JOINED: \_\_\_\_\_

## HIGHLIGHTS OF MEMBERSHIP:

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Person to Contact if other than applicant:

Contacts information: Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: [info@pennmath.com](mailto:info@pennmath.com)

Digitized by srujanika@gmail.com

Revised: January 2022



# National Forms



## 2026 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®

Character Value: **RESPECT**

## National FCE Essay and Artwork Contest

**2026 THEME: “RESPECT”**

**CHARACTER COUNTS!®**

“**RESPECT**” is one of Six Pillars of Character®

CHARACTER COUNTS!® and Six Pillars of Character® are

service marks of the CHARACTER COUNTS!® Coalition,

a project of Josephson Institute of Ethics

[www.charactercounts.org](http://www.charactercounts.org)



# 2026 National Essay and Artwork Contest

## Based on CHARACTER COUNTS!®

### Character Value: **RESPECT**

#### ESSAY and ARTWORK CONTEST CRITERIA

## **RESPECT**

Dear State President and Essay and Artwork Contest Chairman:

National FCE members nationwide present an annual contest for anyone eligible as a 4<sup>th</sup> grade student, i.e. in public, private, home schools, 4-H, scouts, youth or church groups, etc. National FCE's Essay and Artwork Contest promotes FCE's literacy programs, CHARACTER COUNTS!® and community involvement. The purpose of the 2026 contest is to encourage students to understand and practice **RESPECT**, one of the Six Pillars of Character!® The contest encourages students to strive for excellence and creativity in reading, writing, and drawing skills.

#### TIME LINE:

1. SUGGESTED COUNTY LEVEL:

- The contest will start at the county level.
- The contest can run **September 1, 2025 thru March 31, 2026**. *This date may be adjusted as long as the State entry is postmarked to National FCE by April 15<sup>th</sup>.*
- Each county is responsible for notifying its local schools, library or other network that would have access to publicizing the contest to eligible 4<sup>th</sup> grade students. It is suggested that the principal of each school be contacted and asked for approval. Contact individual teachers/leader after approval is given.
- Make sure the contact information is on the Teacher/Parent/Leader letter and the Permission Form.
- Sign and complete the information for the 4<sup>th</sup> grade teacher/leader. Make a copy for each teacher/leader you visit or contact.
- If you choose to inform them of the local and state awards, type an additional paper stating what the awards are.
- Retired teachers are a good source for judging the entries. **Each judge should receive a letter stating the contest criteria and a judging sheet with instructions.** This will ensure that judges will use the same criteria on all levels.
- Local groups and counties may provide prizes and recognition to local and county winners. Obtain a permission form from the county winner. Send this form with the essay and artwork.

Revised 08-14-2025

Each county should forward the original copies of their first place winner to the State FCE Essay and Artwork Chairperson by the state deadline.

## 2026 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®

Character Value: **RESPECT**

2. STATE LEVEL:

- State FCE Associations will judge the winning entries from the counties/parishes in their state. Retired teachers are a good source for judging the entries. **Please use judging instructions and judging sheet included in this packet.** This will ensure that judges from all states will use the same criteria for all levels.
- State FCE Associations provide prizes and recognition to the state winners.
- Send the permission form and the original copy of the first-place winner for each state to the National FCE Headquarters postmarked by April 15, 2026. Please mail the winning entry in a 9"x12" manila envelope to avoid folding the Essay and Artwork.

3. NATIONAL LEVEL:

- The same judging criteria of creativity/content, grammar/punctuation/sentence structure, vocabulary, and presentation are used on all levels.
- The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners of the 2026 Essay & Artwork Contest will be announced at the National FCE Annual Conference.
- The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners receive visa gift card or check of \$250, \$150, \$50 respectively.
- The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners' entries will be recognized on the National FCE website, with approval.

CONTEST CRITERIA:

1. Any 4<sup>th</sup> grade student, i.e. in public, private, home schools, 4-H, scouts, youth or church groups, etc. is eligible.
2. Entries are to include an essay and a hand drawn artwork. Use #2 pencil, or computer type for essay. Use #2 pencil or colored pencils for artwork.

**You may color the artwork with colored pencils. No crayons or markers.**

**Do not fold the artwork.**

Essay and artwork should reflect the characteristic **RESPECT**.

For artwork, use unlined, white paper approximately 8 ½ by 11.

For essays, use lined, white paper approximately 8 ½ by 11. Use plain white paper if computer written.

The essay shall be a minimum of 50 words.

## 2026 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®

Character Value: **RESPECT**

3. Students should write their name, date, teacher/leader's name on the back of the artwork and the bottom of the essay.

**Thank you for your time and effort in helping make this a successful National Family & Community Education Project in Literacy!**

Dear 4<sup>th</sup> Grade Teacher/Parent/Leader:

The National Family & Community Education members in \_\_\_\_\_ (state/county) are sponsoring a nation-wide contest. The contest is based on the characteristic **RESPECT**, and we are asking students to write a short essay or short story about this trait.

The contest starts at the county level, where entries will be judged, and winners recognized from the county. The first-place county entries will be forwarded to the state level. State FCE Associations, will, in turn, judge and recognize winners for the state. First place state entries will then be judged at the national level. The same judging criteria will be used in all states at all levels. These include: creativity, content, grammar, punctuation, sentence structure, vocabulary, and presentation of the handwriting.

The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners receive a check of \$250, \$150, \$50 respectively.

Contest criteria are as follows:

1. Any 4<sup>th</sup> grade student, i.e. in public, private, home schools, 4-H, scouts, youth or church groups, etc. is eligible.
2. Entries are to include an essay and a hand drawn artwork. Use #2 pencil, or computer type for essay. Use #2 pencil or colored pencils for artwork.  
**You may color the artwork with colored pencils. No crayons or markers.**  
**Do not fold the artwork.**  
Essay and artwork should reflect the characteristic **RESPECT**.  
For artwork, use unlined, white paper approximately 8 ½ by 11. For essays, use lined, white paper approximately 8 ½ by 11. Use plain white paper if computer written. The essay shall be a minimum of 50 words.
3. Students should write their name, date, teacher or leader's name on the back of the artwork and at the bottom of the essay.

2026 National Essay and Artwork Contest  
Based on CHARACTER COUNTS!®  
Character Value: **RESPECT**

We hope you will join us in encouraging our students/children to strive for excellence in their writing and drawing skills and in the understanding of **RESPECT**, an essential characteristic. More information may be obtained by contacting the FCE member below. Mail the Essay and Artwork entry to the member below.

Sincerely, Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**2026 ESSAY and ARTWORK  
RESPECT PERMISSION FORM**

(MUST be submitted with Essay and Artwork to be eligible for judging)

I give \_\_\_\_\_ my permission to participate in the  
Essay and Artwork Contest sponsored by the National Association for Family & Community Education. I  
also give permission for his/her photograph to be used in publications.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My entry is entitled,

\_\_\_\_\_. This work was completed on  
my own. I understand that the essay and artwork become property of National FCE Association.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Complete Address: \_\_\_\_\_ Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

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# 2026 National Essay and Artwork Contest

## Based on CHARACTER COUNTS!®

### Character Value: **RESPECT**

Teacher or Leader's Name:

Name of School/Organization: \_\_\_\_\_

School or Student mail essay and artwork by to:

County winner mailed to State President by \_\_\_\_\_

State winner mailed to National FCE Headquarters by April 15.

# PRESS RELEASE:

# 2026 Essay and Artwork Contest: RESPECT

The \_\_\_\_\_ Family and Community Education members join state/county/parish members across the nation in sponsoring an Essay and Artwork Contest for 4th grade students. This contest is held annually, and the theme this year is **RESPECT**, one of the Six Pillars of Character!. Students are to write an essay and create a hand drawn artwork.

This FCE nationwide contest provides an opportunity for students to improve literacy skills and develop ethical values. The contest is open to any 4<sup>th</sup> grade-level student attending public, private, or home school.

Mail or fax your release 10 days in advance of the release date.

2026 National Essay and Artwork Contest  
Based on CHARACTER COUNTS!®  
Character Value: **RESPECT**

Date: \_\_\_\_\_

### WEBSITE PERMISSION

Please check one of the following:

I give permission to National FCE to place my child's Essay and Artwork submission on National FCE's website, [www.nafce.org](http://www.nafce.org). National FCE will only use my child's first name and the state we live in, also if my child signed their original Essay and Artwork, I give National FCE permission to alter it so that only his/her first name will show.

I do not give permission for National FCE to place my child's Essay and Artwork submission on National FCE's website, [www.nafce.org](http://www.nafce.org).

Parent's Signature

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Send this completed form to: NAFCE Headquarters  
PO Box 642  
Florence, KY 41022-0642

## JUDGING INSTRUCTIONS

Dear Judge,

On behalf of the National Association Family & Community Education, we thank you for being an important part of our literacy project. It would not be a success without the time you so graciously give. If at any time during the judging process you need assistance or have questions, please feel free to contact me.

### GENERAL INSTRUCTIONS:

A judging sheet has been provided. The theme of the essay and hand drawn artwork is **RESPECT**. After scoring the entries, please attach the judging sheet to both the story and the drawing with a paper clip – please do not staple. First, second, and third place winners are to be selected. After judging and selecting the winners, please notify your local FCE representative to pick up the entries and judging sheets. **DO NOT NOTIFY THE WINNER**. The state or county will make an announcement and present the award.

### THE CONTEST CRITERIA:

1. Any 4<sup>th</sup> grade student, i.e. in public, private, home schools, 4-H, scouts, youth or church groups, etc. is eligible.
2. Entries are to include an essay and a hand drawn artwork. Use a #2 pencil, or computer type for essay. Use a #2 pencil or colored pencils for artwork.
  - a. **You may color the artwork with colored pencils. NO crayons or markers. Do not fold the artwork.**
  - b. Use 8 1/2 x 11 paper for each: lined paper if using pencil for essay. Use plain white paper if computer written and for the artwork.
  - c. The essay should be a minimum of 50 words.
  - d. Essay and artwork should reflect the characteristics of **RESPECT**.
3. Students should write their name, date, and teacher or leader's name on the back of the artwork and at the bottom of the essay.

We ask that you do not write or mark on the entries as it may be judged at a higher level.

Again, we thank you for your time.

Sincerely,

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Phone Number \_\_\_\_\_

## JUDGING SHEET

Name of Student: \_\_\_\_\_

### ARTWORK

Message (10 points)	_____
Creativity (10 points)	_____
Execution (10 points)	_____

### ESSAY

Ideas (20 points)	_____
Organization (8 points)	_____
Voice (8 points)	_____
Word Choice (8 points)	_____
Sentence Fluency (8 points)	_____
Conventions (8 points)	_____

PRESENTATION (artwork & essay) (10 points) \_\_\_\_\_

(100 pts possible) **TOTAL SCORE** \_\_\_\_\_

Judged by: \_\_\_\_\_ Date: \_\_\_\_\_

### Trait Definitions

The 6+1 Trait Model of Instruction and Assessment comprises 6+1 key qualities that define quality writing.

These are:

- Ideas--the main message
- Organization-- the internal structure of the piece
- Voice-the personal tone and flavor of the author's message
- Word Choice-- the vocabulary a writer chooses to convey meaning
- Sentence Fluency-- the rhythm and flow of the language
- Conventions--the mechanical corrections
- Presentation--how the writing actually looks on the page



# National FCE High School Age CHARACTER COUNTS!® Essay Contest

## 2026 THEME: "RESPECT"

"**RESPECT**" is one of Six Pillars of Character®  
CHARACTER COUNTS!® and Six Pillars of Character®  
are service marks of the CHARACTER COUNTS!® Coalition,  
a project of Josephson Institute of Ethics

[www.charactercounts.org](http://www.charactercounts.org)



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Association for Family and Community Education  
[www.nafce.org](http://www.nafce.org)

## National Association for Family and Community Education

### 2026 – CHARACTER COUNTS!® Essay Contest – “Respect”

#### High School Age

All forms are available on the National FCE website [www.nafce.org](http://www.nafce.org) and your state FCE website [www.nafce.org](http://www.nafce.org)

The National FCE High School Age CHARACTER COUNTS!® Essay Contest provides students the opportunity to write about the CHARACTER COUNTS!® theme for the current year while learning a little about the FCE organization. It also provides students with the opportunity to earn award funds by winning or placing at the state and national level.

The CHARACTER COUNTS!® Essay Contest themes are the following for each year.

- **2026 Respect**
- 2027 Responsibility
- 2028 Fairness
- 2029 Caring
- 2030 Citizenship

The rules and guidelines for the National, and State, FCE High School Age CHARACTER COUNTS!® Essay Contest are as follows:

- The Essay Contest is open to all young adults that will be of high school age on the date of the State contest deadline of March 1, 2026.
- The essay can be written at home, school, or other places that may be available.
- The essay must be written by the applicant and not by parents, guardians, teachers, friends, or others.
- The Application Form must be filled out and signed by all necessary signers.
- The Essay must be written about the current National FCE High School Age CHARACTER COUNTS!® Essay theme.
- The Essay must be properly formatted with name, title, etc.
- The Essay must be between 1,000 and 3,000 words.
- Essays must be typed.



## Essay Instructions

- Using the theme for the 2026 Contest (**Respect**), the writer of the Essay **must** discuss ideas and thoughts about the following:
  1. How did **Respect** affect our communities, at the local, state, national and world level, **in the past?**
  2. How does **Respect** affect our communities, at the local, state, national and world level, **in the present?**
  3. How will **Respect** affect our communities, at the local, state, national and world level, **in the future?**
  4. How does, and will, **Respect**, affect you personally **now and in the future?**

## Contest Judging and Scoring

- **Judging will be on the following: 10% on the Application form, 80% on the Essay, and 10% on the FCE Knowledge Quiz.**
- A scoring guide and scoring rubric (included) will be used for the judging of the contest. Please read over it carefully for full details on scoring criteria.
- Judging of all forms, FCE Quizzes, and Essays will be done by at least 3 people.

## State Contests

Association for Family and Community Education

Each State FCE Contest runs from April 1, 202, to March 1, 202. **All State contest Applications, Essays, and FCE Knowledge Quizzes, must reach the State Contest Coordinator on or before March 1, 202.** Late, or incomplete entries, will NOT be accepted.

The State winners and placers of the State contest will be announced by April 15, 2026, or sooner if judging is completed.

All Application Forms, Essays, and FCE Knowledge Quizzes, can be submitted via mail, email, or in person.

**State Contest Coordinator.**

Name \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number \_\_\_\_\_

Email \_\_\_\_\_

- Contact your State Contest Coordinator or Scott Teebles, National Contest Coordinator, email: [sfteebles@outlook.com](mailto:sfteebles@outlook.com), phone: 541-891-6456 if you have any questions.

State FCE monetary award funds will be of the following amounts:

- State 1st Place: \$ \_\_\_\_\_
- State 2nd Place: \$ \_\_\_\_\_
- State 3rd Place: \$ \_\_\_\_\_

**All 1st Place State winners must be submitted to National FCE Headquarters on or before April 15, 2026.**

**National Essay Contest**

The rules and guidelines for the National (and State) FCE High School Age CHARACTER COUNTS!® Essay Contest, other than due dates, are the same.

National FCE monetary award funds \*\* will be of the following amounts:

- National 1st Place: \$500.00
- National 2nd Place: \$300.00
- National 3rd Place: \$200.00

\*\* Award funds donated by Keeper's Corner LLC – Antique, Craft and Collectible Mall – located in Klamath Falls, Oregon; Bonnie and Scott Teebles – plus donations from others, when given.



**National Association for Family and Community Education  
2026 - CHARACTER COUNTS!® Essay Contest – “Respect”  
High School Age  
Application Form – Please write clearly.**

Name \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone number \_\_\_\_\_

Home phone number \_\_\_\_\_

Email Address \_\_\_\_\_

High School you currently attend (if applicable) \_\_\_\_\_

Age you will be on March 1, 2026, of the contest year \_\_\_\_\_ (must be high school age)

I certify that I am the one that took the FCE Knowledge Quiz, and I am the person that drafted the essay, and that I am responsible for its content. I did not plagiarize any of the materials but may have used resource materials as needed.

I understand that the Essay, the FCE Knowledge Quiz, pictures, videos, and other information, of the winners or placers, may be used, posted, or shared on the State FCE and National FCE websites and other various media sources.

I testify that I was the person that drafted the essay and no other person, other than resources, wrote any part of it.

Signed by Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signed by Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## National Association for Family and Community Education

### 2026 - CHARACTER COUNTS!® Essay Contest – “*Respect*”

#### High School Age

#### Scoring Guide/Rubric

(to be filled out by Contest Judge)

Applicant's Name \_\_\_\_\_

School \_\_\_\_\_ State \_\_\_\_\_ Total Points earned \_\_\_\_\_

Area of Contest	Excellent .	Well	Good	Poor	Does Not Meet	Points 100 pts. possible
<b>Application:</b> Filled out correctly and completely. Essay is between 1,000 & 3,000 words in length.	<b>9-10 pts.</b> Meets all the requirements.	<b>6-8 pts.</b> Meets most of the requirements.	<b>3-5 pts.</b> Meets some of the requirements.	<b>1-2 pts.</b> Meets few of the requirements.	<b>0 pts.</b> Does NOT meet any of the requirements.	<b>10 pts. Possible Score:</b>
<b>Essay:</b> How did <b>Trustworthiness</b> affect our communities, at the local, state, national and world level, <b>in the past?</b>	<b>18-20 pts.</b> Written extremely well with several thoughts, facts, and expressions.	<b>13-17 pts.</b> Written well with thoughts, facts, and expressions.	<b>6-12 pts.</b> Written with some thoughts, facts, and expressions.	<b>1-5 pts.</b> Written with few thoughts, facts, or expressions.	<b>0 pts</b> Does Not Meet Any of the Requirements.	<b>20 pts. Possible Score:</b>

<b>Essay:</b> How does <b>Trustworthiness</b> <b>affect</b> our communities, at the local, state, national and world level, <b>in</b> <b>the present?</b>	<b>18-20 pts.</b> Written extremely well with several thoughts, facts, and expressions.	<b>13-17 pts.</b> Written well with thoughts, facts, and expressions.	<b>6-12 pts.</b> Written with some thoughts, facts, and expressions.	<b>1-5 pts.</b> Written with few thoughts, facts, or expressions.	<b>0 pts</b> Does Not Meet Any of the Requirements.	<b>20 pts.</b> <b>Possible</b> <b>Score:</b>
<b>Essay:</b> How will <b>Trustworthiness</b> affect our communities, at the local, state, national and world level, <b>in</b> <b>the future?</b>	<b>18-20 pts.</b> Written extremely well with several thoughts, facts, and expressions.	<b>13-17 pts.</b> Written well with thoughts, facts, and expressions.	<b>6-12 pts.</b> Written with some thoughts, facts, and expressions.	<b>1-5 pts.</b> Written with few thoughts, facts, or expressions.	<b>0 pts</b> Does Not Meet Any of the Requirements.	<b>20 pts.</b> <b>Possible</b> <b>Score:</b>
<b>Essay:</b> How does, and will, <b>Trustworthiness</b> , affect you personally now <b>and in the</b> <b>future?</b>	<b>18-20 pts.</b> Written extremely well with several thoughts, facts, and expressions.	<b>13-17 pts.</b> Written well with thoughts, facts, and expressions.	<b>6-12 pts.</b> Written with some thoughts, facts, and expressions.	<b>1-5 pts.</b> Written with few thoughts, facts, or expressions.	<b>0 pts</b> Does Not Meet Any of the Requirements.	<b>20 pts.</b> <b>Possible</b> <b>Score:</b>
<b>FCE Knowledge</b> <b>Quiz:</b>	<b>9-10 pts.</b> Answered 9- 10 questions correctly.	<b>6-8 pts.</b> Answered 6- 8 questions correctly.	<b>3-5 pts.</b> Answered 3- 5 questions correctly.	<b>1-2 pts.</b> Answered 1- 2 questions correctly.	<b>0 pts.</b> Answered 0 questions correctly.	<b>10 pts.</b> <b>Possible</b> <b>Score:</b>

Total Points earned \_\_\_\_\_/100.



**National Association for Family and Community Education  
2026 - CHARACTER COUNTS!® Essay Contest – “*Respect*”  
High School Age  
FCE Knowledge Quiz**  
(to be filled out, answered, and submitted by contestant)

Name \_\_\_\_\_ Score \_\_\_\_\_/10 questions.

This FCE Knowledge Quiz, along with the Application, the Essay, and other necessary forms must be submitted **on or before March 1, 2026**.

Information to answer these questions can be located on the National FCE website [www.nafce.org](http://www.nafce.org). **Contestants can also use any internet resources or ask FCE members for information. This is an “Open Book Quiz.” Use whatever resources you need.**

1. What does the acronym FCE stand for?
  
2. In what year was the National FCE organization and State FCE organization organized?
  - a. National FCE \_\_\_\_\_
  - b. Your State FCE \_\_\_\_\_ (If your state does not have FCE, write “NA.”)
  
3. Who was the first president of National FCE? Who is the current president of National FCE? Who is the current president of your State FCE?
  - a. First National FCE president \_\_\_\_\_
  - b. Current National FCE president \_\_\_\_\_
  - c. Current State FCE president \_\_\_\_\_ (If your state does have FCE, write “NA.”)
  
4. Write the National FCE Mission Statement.



5. Write the National FCE Creed.
  
  
  
  
  
  
6. What are 6 things that FCE does?
  - a.
  - b.
  - c.
  - d.
  - e.
  - f.
  
7. What is the name of the yearly National FCE Contest that is designed and held for 4<sup>th</sup> grade students?
  
8. Where was the 2025 National FCE Conference held?
  
9. What is the name of the 2025, High School Age Essay Contest Winner and what state did they come from?
  - a. Name \_\_\_\_\_
  - b. State \_\_\_\_\_
  
10. List 6 states that currently have FCE.
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  - d. \_\_\_\_\_
  - e. \_\_\_\_\_
  - f. \_\_\_\_\_



## APPLICATION FOR NATIONAL LEADER CERTIFICATION

To receive a certificate and official name badge provide the following:

- a. Proof of having received training: agenda/booklet, certificates (copy is fine), being given training using National FCE materials and team teaching
- b. Thirty hours of provable training MUST be provided in the following topics:

**LEADERSHIP  
GROUP PROCESS**  
**ISSUE ANALYSIS & RESOLUTION  
PUBLIC POLICY VOLUNTEERING &  
MENTORING TEACHING  
TECHNIQUES**

- c. There is to be a minimum of **three hours each** of the listed topics. All 30 hours are to be accumulated in these 6 areas.

Use the back of the FCL Certificate for further information. It can be found on the FCE website: go to *Resources* and then to the *FCL* button.



## **FAMILY COMMUNITY LEADERSHIP APPLICATION FOR NATIONAL LEADER CERTIFICATION**

1. List of hours of training received in the required six (6) topics:

LEADERSHIP:

GROUP PROCESS: \_\_\_\_\_

ISSUE ANALYSIS and RESOLUTION \_\_\_\_\_

PUBLIC POLICY \_\_\_\_\_

VOLUNTEERING and MENTORING \_\_\_\_\_

TEACHING TECHNIQUES \_\_\_\_\_

TOTAL HOURS \_\_\_\_\_

2. List of Documents (i.e., number of certificate copies):  
\_\_\_\_\_  
\_\_\_\_\_

3. Name of Applicant: \_\_\_\_\_

4. Address of Applicant: \_\_\_\_\_  
\_\_\_\_\_

5. Phone Number of  
Applicant \_\_\_\_\_

6. Email Address of Applicant \_\_\_\_\_

FCE State President's Signature-  
\_\_\_\_\_

DATE: \_\_\_\_\_



**FAMILY COMMUNITY LEADERSHIP APPLICATION FOR NATIONAL TRAINER**  
**CERTIFICATION**

To receive a certificate and official name badge provide a summary of the 60 hours of applied FCL leadership skills in the spaces below. Use additional pages, if necessary. There are two (2) pages to this application. Provide documentation of what was done in each area.

a) TOPICS TAUGHT: Where, when (dates), length of presentation, to total 20 hours or more.

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b) COMMUNITY ACTION TAKE: Where, when (dates), length of time, to total 20 hours or more.

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c) PUBLIC POLICY ACTION TAKEN: Where, when (dates), length of time to total 20 hours or more

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d) OTHER ACTIVITIES WHERE FCL LEADERSHIP SKILLS WERE APPLIED:

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Name of Applicant:

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Complete Address of Applicant:

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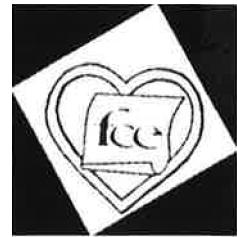
Phone Number of Applicant: \_\_\_\_\_

Email Address of Applicant: \_\_\_\_\_

FCE STATE PRESIDENT'S Signature: \_\_\_\_\_ DATE \_\_\_\_\_

# HEART OF FCE AWARD

## GUIDELINES



### **Objective:**

To pay special tribute to the unsung \*grassroots members who have made a difference in their communities through their FCE work.

### Criteria:

1. Must be a grassroots member nominated by his/her peers.
2. Must be verified current member of National FCE to be nominated.
3. Photo must accompany the form. (recent head photograph (2 x 2) of nominee)
4. State FCE president must sign form of state winner for the Heart of FCE Award.

### Selection Process:

1. Heart of FCE Award form is available from the State FCE President, the National FCE Headquarters, or by enlarging the page in the NAFCE Handbook.
2. Counties choose a nominee for the Heart of FCE Award. Individual efforts, projects and results, or other contributions made by nominee for FCE need to be included on the nomination form. Form and recent photo are sent to region FCE Association.
3. Region FCE Association selects the Heart of FCE Award winner and forwards the winner's form and photo to the state FCE Association.
4. State FCE Association selects the Heart of FCE Award winner, the state president signs form and forwards the form and photo to the National Chair for the year, postmarked no later than March 1.
5. National FCE will recognize one Heart of FCE Award winner per state at the National FCE Conference with a specially designed Heart of FCE pin.
6. Clubs, counties, regions and states are encouraged to recognize Heart of FCE nominees and award winners at their county, region or state meetings or in another appropriate manner with the Heart of FCE lapel pin. The lapel pin is a special design for use within the state and may be ordered from the National FCE Headquarters. Call toll free 877-712-4477 to order.

**\*grassroots member- Someone not currently serving on the National, State, Region Board.**  
(reworded for Tennessee, from 2005 NAFCE Handbook)

## 20 HEART OF FCE AWARD

STATE \_\_\_\_\_

**Due Date: Postmarked by April 15**

Each state may submit **ONE** nominee.

**Send one copy to: National FCE Headquarters**

P. O. Box 642

**Florence, KY 41042-0642**

Nominee Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Club: \_\_\_\_\_

*Please attach recent head photograph (2x2) of nominee (original photo requested)*

Briefly describe the reason for recommending this person for the HEART OF FCE Award. Please include individual effort, and project(s) and results, or other contributions made by nominee while working in FCE. Mention the ways they have given their time, talents, and energy sharing skills learned in FCE to make a difference not only in FCE, but in other areas as well. Be specific. For publicity purposes, **LIMIT THE SUMMARY TO 100 WORDS OR LESS.**

Name of person submitting:

Office/Title of Person:

Address:

Phone:

State President's signature: \_\_\_\_\_

Revised 7/31/2023 form 8-27-23 sft

## SPIRIT OF FCL AWARD

### Objective:

To recognize the individual or team which best exemplifies the philosophy of people taking control of their lives and changing their world for the better.

### Criteria:

1. Nominations for the SPIRIT OF FCL AWARD can be for an individual or for a team.
2. Individuals and teams must have completed 30 hours of FCL training.
3. Nominated individuals and/or teams must have completed/worked on their actions within the past three years.

### Selection Process:

1. A SPIRIT OF FCL AWARD nomination can be made by using the SPIRIT OF FCL AWARD FORM available from State FCE President, State FCL Contact, National FCE Headquarters or National FCE website.
2. FCE Boards (when applicable) and FCL Boards/Public Policy Committees (when applicable) shall work cooperatively to determine the state nominee(s).
3. Each state may submit a copy of one award form for the SPIRIT OF FCL AWARD. Mail or email no later than April 15 the completed form with 2"x2" head and shoulders photo to National FCE Headquarters.
4. National FCE will select and recognize one SPIRIT OF FCL AWARD winner at the National FCE Conference with a specially designed Spirit of FCL glass sculpture and one complimentary conference registration.
5. States are encouraged to recognize SPIRIT OF FCL AWARD nominees and winners at state FCE or FCL meetings/trainings or in another appropriate manner. Each state may honor its nominee(s) with an etched glass paperweight depicting the national award design (one per person/team member) which may be purchased from the National FCE Headquarters. Call 859-5256-6496 to order catalog #ED/3044

## **National Association for Family and Community Education**

### **SPIRIT OF FCL AWARD**

#### **FAMILY AND COMMUNITY LEADERSHIP**

**Purpose and Qualifications for Award:** One of the hallmarks of the FCL program is to assist members of a community in taking control of their lives and changing the world for the better. The application of this goal is demonstrated when an FCL trained individual (or team of individuals) assists a community group in actually bringing about the change. In order for that to happen, there must be education and leadership. But the award is given to someone who has the FCL training and has provided education and leadership to a community group beyond the membership of FCE. The result is the empowerment of that community group and the actions taken by it. The nomination form must clearly indicate the community action as well as the involvement of the nominee(s).

**Eligibility:** This award is sponsored by the National Association for Family and Community Education and was developed with W. K. Kellogg Foundation funds. Any individual/team who has completed 30 hours of Family Community Leadership training is eligible except National Board members who are not eligible while serving on the National Board and one year following their service. If the nomination did not receive the National award the individual/team is eligible to enter again. The same project may be entered if it falls within the time frame or come up with a new project. Nominated individual(s) must have the completed/worked on their actions within the past three years.

**Procedure:** There may be one nomination per state. The individual or team is to be nominated through a state FCE organization, though they need not be members of FCE to receive the award. Please complete the nomination form and enclose the supplemental information. Make copies for your records and **mail or email the original with 2"x2" head and shoulders photo** to National FCE Headquarters. (Address on application form)

Approved 08/2023

## SPIRIT OF FCL AWARD FORM

State: \_\_\_\_\_ Type of Nomination: Individual \_\_\_\_\_ Team \_\_\_\_\_

**Nominee(s) Name** \_\_\_\_\_

Mailing Address City/State/Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Where and when did nominee(s) receive FCL Leader or Trainer training?  
\_\_\_\_\_  
\_\_\_\_\_

The nomination form **must** include the following supplemental information:

### <CHECKLIST OF ENCLOSURES>

#### **Describe Success in Community Action:**

- \_\_\_\_\_ What did nominee do? What was their specific role? What did the community group (if any) do?
- \_\_\_\_\_ Did the nominee provide education and leadership that they learned thru their FCL training in working toward this change? How? Effect?
- \_\_\_\_\_ What was the final outcome of the proposed change? How many people were reached or changed?
- \_\_\_\_\_ 100 Word Summary.

#### **Enclose:**

- \_\_\_\_\_ Letters from those who have been empowered by the nominee (related to this action). Letters from those who can discuss how the community benefited from nominees' Contribution (related to groups or individuals involved in the projects).
- \_\_\_\_\_ Letter of support from State FCE Board (where such exists).
- \_\_\_\_\_ Photo (2"x2" head and shoulders) of nominee(s) for FCE Publications.

#### **Recommended, but not required:**

- \_\_\_\_\_ Other items deemed important to the selection of the nominee(s) such as newspaper clippings, actual items produced or materials developed.

**Nomination submitted by:** Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

State FCE President Signature \_\_\_\_\_

#### **Deadline: Postmarked or Email by April 15**

Submit application and photo by U.S. Mail or Email to:

National FCE Headquarters  
73 Cavalier Blvd., Suite 106,  
Florence, KY 41042

## **SPIRIT OF FCL AWARD SCORING SHEET**

STATE: \_\_\_\_\_

PERSON SUBMITTING: \_\_\_\_\_

NOMINEE/TEAM: \_\_\_\_\_

1. Has nominee(s) received their 30-hour National FCL Leader Certificate? Yes or No \_\_\_\_\_
2. Has nominee's work been accomplished within the past 3 years? Yes or No \_\_\_\_\_
3. What change did nominee set out to make? 10 points \_\_\_\_\_  
Was nominee working with a community group or alone?  
If nominee was working with a community group,  
please explain the group's role.
4. What actions were taken to make the proposed change happen? 25 points \_\_\_\_\_  
What did the nominee do? What did the community group do (if any)?
5. Did nominee provide education and leadership in working toward this change? Please tell how. 15 points \_\_\_\_\_
6. How many people were reached or changed due to the nominee's work? 15 points \_\_\_\_\_
7. What was the final outcome of the proposed change? 15 points \_\_\_\_\_
8. How did the nominee(s) use their FCL training in effecting this change? 25 points \_\_\_\_\_
9. What was the nominee's specific role in the project? 20 points \_\_\_\_\_

SCORE (MAXIMUM 125 POINTS) \_\_\_\_\_

Judge: \_\_\_\_\_

Comments:

# International Day of the Family

Observed and celebrated by people all over the world, International Day of the Family is a holiday which falls on May 15 and has been celebrated every year since 1994. The purpose of this global observance day is to celebrate the importance of family and also heighten awareness of issues that affect families all over the world.

Each and every year, since 1996, a theme has been chosen by the UN secretary-general. In 2024, the theme is "Embracing Diversity and Strengthening Families", which aims to celebrate our differences while acknowledging the fundamental bonds that connect us.

For FCE, the purpose of celebrating the International Day of the Family is to raise awareness on such issues that are related to the family.

- Some communities have chosen to commemorate the day by organizing discussions or public exhibitions.
- Other county FCE organizations have celebrated the day by organizing education sessions for youth and children.
- FCE groups could plan to celebrate this day by identifying and reviewing families' needs, problems and services.
- FCE clubs have also collected and sponsored funds for local families in need or community projects involving families and youth.
- Social media is a good platform to show the importance of families. You can upload family photos to the Internet using #WorldFamilyDay to make others aware of the occasion.

On this day, people often pledge to adopt healthy and good habits for their family. Families often chose to spend "extra" time together to celebrate the Day of the Family, by planning a backyard barbecue or picnic, playing games, visiting the zoo, hiking at a local park or nature reserve, or watching a movie together as a family. Sometimes families celebrate this day by organizing a neighborhood party with a family theme that has lots of sports and other activities that encourages bonding between families.



Happy International Day of Family

# MY FAMILY TREE

Feel free to use this page to write down  
the lineage of your own family.



# FCE Notes