

Timelines

January - February <u>No Later than March 1</u>	Request for County Funding to Regional Office and then to Extension Dean. Returned to county after Extension Dean signs.
March 15	Civil Rights Reports (Civil Rights Reviews (8-9 counties per year))
April - July	Certification of County Appropriation of Funds to County Commission
July - September	Return Certification of County Appropriation of Funds signed by County Mayor and Financial Office along with attachments ADM F-2 (Attachment) and Format to Calculate Fringe Benefits
October 1	Performance Reviews
October 1	Promotion Dossiers
November 15	County Offset Voucher